

DOMESTIC CARE SERVICE

JOB DESCRIPTION

JOB TITLE: DOMESTIC CARE WORKER
RELIEF SUPPORT ROLE

REPORTING TO: DOMESTIC CARE COORDINATOR

RATE OF PAY: £11.69 per hour
Annual Leave Entitlement
Mileage Remuneration
Contracted hours - two or three 6-hour days, to be confirmed with successful candidate at interview.

SPECIFIC JOB PURPOSE:

The purpose of this role is to provide holiday and sickness cover for colleagues to the most vulnerable clients of the service.

Additionally, the post holder(s) may be required to work in a specific area whilst recruitment takes place for regular Domestic Care Workers.

It is essential that the post holder is a car driver with access to own vehicle, due to the requirement to provide cover across the county.

GENERAL JOB PURPOSE:

To undertake a range of cleaning tasks for older people in their own homes, according to their needs and wishes. Not all of the tasks below will be required by each client.

DUTIES AND RESPONSIBILITIES

1. General cleaning and tidying, including;
 - a) Washing of floors and other surfaces
 - b) Cleaning of bathrooms and toilets
 - c) Vacuuming and dusting of living rooms, bedrooms and hallways
 - d) Cleaning kitchens
 - e) Small amounts of washing and ironing
2. Changing beds
3. To collect small loads of shopping from the nearest local shop
4. Spring clean, if and when required
5. To report to your Line Manager if there are any concerns for the well-being of the client

6. To maintain a weekly timesheet, and ensure clients payments get to the office on due dates
7. Read and comply with the Staff Handbook
8. To comply with Health and Safety and Fire Regulations.