

## **Community Organiser**

### **General Description**

Volunteer community organisers work with the Ambition for Ageing project team in the Alexandra, Failsworth West and Crompton wards of Oldham to help plan and run local activities and projects to make the community more 'age friendly'. Volunteers will be part of a team and will get training, expenses and ongoing support. This is part of an exciting Big Lottery funded project.

### **What skills / attributes the volunteer will need**

It is extremely important that volunteer community organisers are honest, reliable, friendly and approachable. You must be able to communicate well with members of the public. Experience of planning small projects and running activities would be useful.

Computer skills would be useful for this role but are not a must.

A Disclosure and Barring (DBS) check will be required for this role but we will arrange this with you.

### **Tasks**

The tasks will include some or all of the following:

- Help us to run workshops where we work on and develop project ideas.
- Run or help out at a local activity or project set up through Ambition for Ageing investment.
- Help us with administration of our 'age friendly' projects.
- Help us to plan and run community events.
- Promote the Ambition for Ageing project.
- We are also looking for volunteers who are interested in representing the project by getting involved in the Ambition for Ageing Equalities Board and the Greater Manchester Older

People's Network. We can give you more information about this if you are interested.

### **When and Where**

This will take in one or more of the target wards – Crompton, Alexandra and Failsworth West.

We will agree hours to suit availability.

### **Support**

We will invite you to an induction session so you can learn more about Ambition for Ageing. There will be ongoing support from a named person / persons from Age UK Oldham or Action Together Oldham (*previously Voluntary Action Oldham*).

### **Expenses**

Out of pocket expenses will be provided.

### **For more information please contact:**

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