



# CHOOSING THE RIGHT CARE HOME

# Rye House



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### **Registered Care Home**

Registered Categories of Care Provided: Dementia, Older people, Physical disability, sensory impairment

Complex, Dual diagnosis, Mental Health for any person over the age of 18

From June 2009 care homes will be regulated by CQC National Correspondence Inspections (CQC). The registered status of Care Homes may be subject to change by the Commission. If you have any questions about services a Care Home can provide you may discuss these with the Commission who can be contacted as follows: - Care Quality Commission National Correspondence, Citygate, Gallowgate, Newcastle upon Tyne, NE1 4PA

Tel: 03000 616161 Email: enquiries@cqc.org.uk

TOTAL NUMBER OF BEDS: 16

8 single rooms 13 en-suite rooms

BUS ROUTE/S: From Oldham Town Centre 58 59 181

How much are the fees per week?

### **DEMENTIA AND MENTAL HEALTH CARE**

### Social Services funded charges are as follows:

As this home provides specialised mental health care, social services funded clients are each assessed on an individual needs basis and costed in relation to this.

This cost may include a weekly top up fee which is payable by a third party and needs to be discussed with the home manager before placement is accepted.

### Privately funded charges are as follows:

£2,529.00 per week on all rooms

1-1 care needs will be assessed individually and will be charged an additional fee which needs to be discussed with the home manager before placement is accepted.

You should bear in mind that should you not be fully funded, only partly funded, you will be required to make up the difference between OMBC Social Services contribution and the full cost of the Home. This can be from a variety of sources and includes:-

- All other income
- Benefits
- Pensions

### Personal Allowance

In calculating the amount to be contributed toward the cost of your care the local authority has to allow the resident to retain a Personal Expenses Allowance (PEA). This amount is currently £30.15 per week. This amount is to cover the cost of personal items and you should not be asked to put your PEA towards meeting the basic cost of your care.

## Miscellaneous

### Service User Guide

All care homes must provide you with a **Statement of purpose and Brochure**.

This includes information about the home's aims and objectives and full details of the range of services and facilities they have on offer. This document should also give

detailed information about any special care service they offer, a copy of the home's Complaints Procedure and relevant qualifications and experience of the home manager and staff.

A copy of the latest inspection report should also be available at the home for you to look at, or alternatively you can view the latest report at Age UK Oldham by using the Choosing the Right Care Home website: <a href="www.ageuk.org.uk/oldham">www.ageuk.org.uk/oldham</a> or the Commission for Social Care's website: <a href="www.ageuk.org.uk/oldham">www.ageuk.org.uk/oldham</a> or the

### Contract

All residents should be provided with a statement of terms and conditions at the point of moving into a care home (or a contract if they are paying for their care privately). This will give full details of what will be included in the home fees and the service the home is going to provide you with and how much notice is required if you want to vacate the home.

### Personal Care Plans

All residents will have a Care Plan – this is a document, which gives full details of the care that you will be provided with. A copy of the care plan would be made available to residents or their relatives on request.

#### Trial Period

- Rye House is a small home all staff are familiar with all residents, however, we
  do have a key worker system in operation. We have a staffing ratio of 3-1 and
  can provide 1-1 support when needed
- Residents are always asked what their preferred term of address should be when moving into Rye House.

### How much notice to vacate the Home?

4 weeks notice must be given of this intention, or 4 weeks fees paid in lieu of notice, a residents personal circumstances would be taken into account in this area.

# How long will resident's rooms be kept should they have to go into hospital?

If a service user temporarily moves out of the home (e.g. to receive hospital treatment) the bed is retained indefinitely, provided 100% of the normal fee is paid. In the case of social services-funded service users, this retention period would be reviewed by the Home Manager

### Outside seating area

The Home provides an outside seating area for residents, which is also suitable for those in wheelchairs of other mobility problems.

## Can residents help with any of the Home's domestic activities?

 Residents are encouraged within health and safety guidelines to help whenever they like e.g. gardening, cooking or any domestic activity they find interesting.

## Newspapers and library service

- Rye House provides a morning newspaper free of charge.
- Arrangements can also be made for other newspapers / magazines to be delivered to individual residents. A charge is made on individual basis.
- Rye House also has its own library of books available to residents.

### Secure Entry System

 Rye House operates normal domestic procedures. However, we do have an alarm fitted to all outside doors, which indicates anyone entering or leaving the building.

### **Bedtime arrangements**

 Residents choose when to get up in the mornings and what time to retire in the evenings.

### Residents' Rooms

 Residents are able to take responsibility for their own key. Keys are available on request from the Manager.

# Residents are able to provide the following items in their own rooms following a risk assessment: -

- Kettle
- Toaster
- Teas maid
- Telephone
- Television

Residents are encouraged to bring personal furniture to Rye House e.g. chairs, pictures or any item that makes them feel at home.

The home has a telephone, which can be used by service users for incoming calls in the privacy of their own rooms. It can also be used for outgoing calls at a nominal fee.

All bedrooms are equipped with telephone sockets so that service users can have their own private line; the charge being met by the service user

#### Pets

No pets at Rye House at the present time.

### Personal

- The following personal items are provided free of charge by Rye House:
- Soap
- Shampoo
- General Toiletries

Any other personal items are to be provided by residents.

- Residents at Rye House are encouraged to go out and use their own hairdressers. Staff can support with this.
- Rye House can arrange for residents to go on shopping trips for personal items, which they do not provide. A staff member will be happy to accompany them.
- Residents choose when they have a bath.

### Clothing

 A laundry service is provided by the Home free of charge. All clothing is marked clearly with resident's details to ensure all items are returned to rightful owner.

#### Valuables

- The home has a lockable safe in which residents can keep their personal valuables if required.
- Resident's personal effects are included on the Home's insurance policy However it is advisable to check to what value their personal effects are insured with the Manager.

## **Dining Arrangements**

- Choice of menu on offer.
- Visually impaired residents are informed verbally of the choice on offer.
- A pictorial menu is also available for residents to access if required.
- Resident's are asked prior to each meal what they would like from the menu. Residents are offered alternatives to the menu if it is not to their liking.
- Special diets are catered for on request.
- Residents can take their meals in their own rooms if they choose to do so.
- Residents are able to invite relatives/visitors to share a meal with them occasionally.
- Light refreshments/snacks are available and the residents have access to the Kitchen to make these themselves when they wish.

# The following items are provided free of charge following assessment and local authority procedures: -

- Hearing Test every six months.
- Batteries for Hearing Aids
- Sight Tests.
- Chiropody.
- Incontinence Pads.

### Residents on keep their own: -

- G.Ps if requested or they can choose to use the homes GP.
- Dentists
- Chiropodist
- Optician

All the above are subject to them agreeing to continue to visit the resident.

### Access around the Home

- As the Home is not all on one level a lift is available to the first floor.
- Disabled access is available throughout the Home.
- Residents are encouraged to move freely around the Home without restrictions.

# Will someone from the Home accompany residents on hospital/clinic appointments if necessary?

- Relatives/friends are encouraged to accompany residents on hospital / clinic appointments.
- However, if arrangements cannot be made by relatives / friends a staff member would accompany the resident. No charge is made for this service.

## Aids for visually impaired

The following items are supplied by the Home: -

- Large signs
- Large print books

# Aids for hearing impaired

The following items are supplied by the Home: -

Batteries for hearing aids.

### Religious / Spiritual / Cultural Needs

Are all observed by the home

### Smoking Policy

 Rye House operates a no smoking policy, smoking is only allowed outside in a designated smoking area.

#### **Visitors**

- Residents are free to have visitors when and wherever they choose.
- Relations/visitors are encouraged to take part in the Home's activities whenever possible.

# Care Staff Training

# (Training undertaken by <u>Care Staff</u> in the past 12 months)

The Manager can provide you with up-to-date information about the training, relevant qualifications and experience of the registered provider, manager and staff. This information is also made available to you in the **Statement of Purpose** provided by the home. This is a document, which should be offered to you when you view the home.

Total number of care staff employed in the Home: 20

The information on this leaflet has been provided by the Home owners/managers. However Age UK Oldham strongly recommends prior to making a decision you or a person nominated by yourself visits the home and inspects the facilities and services on offer to you.