

Mission Statement

Age UK Plymouth exists to care for and work with older people and their carers in and around the City of Plymouth to improve their quality of life through the promotion of choice, opportunity and independence.

Main Duties:

- To share with other staff in meeting the care needs of service users in a way that respects their dignity and promotes independence
- Develop relationships with service users and staff within the Centre
- To pay attention to the safety and security of Sunday Club guest at all times
- Ensure that confidentiality regarding service users information and records is maintained at all times
- To comply with the Charity's policies and procedures
- To carry out general dining room duties under the instruction and supervision of the Catering Manager/Assistant Cook
- To carry out general duties-such as laying tables, serving, clearing away, preparing condiments, water Jugs etc.
- To comply with food Hygiene/COSHH regulations at all times, e.g. use cleaning fluids and protective clothing (Training will be given)
- To dispose of waste correctly.

Person Specification

- A liking for and empathy with older people
- Ability to work as part of a team
- Good communication skills
- Reliability and trustworthiness
- Willingness to attend Induction Course and undertake training appropriate to role

Hours of work:

Sundays 10am -2pm

Responsible to:

Catering Manager / Assistant Cook