Volunteer Role Outlines



Volunteer Gardener

Mission Statement

Age UK Plymouth exists to care for and work with older people and their carers in and around the City of Plymouth to improve their quality of life through the promotion of choice, opportunity and independence.

Purpose of Role

To support our gardening service maintain garden and grassed areas within our Home & Community client's homes. This would include weeding, mowing the grass, light pruning, and light planting when necessary.

Main Duties:

- To ensure gardens and grounds are kept in good condition.
- Sweeping/general tidy up pick up litter
- Re-cycling and composting of garden waste
- To work within the guidelines of Health and Safety in the work place.
- To undertake any additional duties that may be requested by your line manager
- To be aware of, work within and promote the Charity's policies at all times and report any issues of concern.

Person Specification:

- An interest in gardening
- Basic DIY skills or willingness to learn
- Show a basic knowledge of plants
- In good health and physically active with a good level of fitness, as the work involves digging, lifting & carrying equipment
- Be familiar with most garden tools and equipment
- Be reliable and have a flexible approach to work tasks allocated
- Work independently with minimum supervision and as part of a team
- Possess a general awareness of Health & Safety measures and their importance
- Willingness to attend Induction Course and undertake training if appropriate to role
- A liking for and empathy with older people
- Communicate sensitively, politely and clearly to the service-users, families and visitors using the facilities of the Charity
- Reliability and trustworthiness
- Must be prepared to undergo DBS

Hours of Volunteer Support:

Weekdays, morning, afternoon or full day sessions based at out in the community within the boundaries of Plymouth.

Responsible to:

Home & Community Support Manager

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