



**CONDITIONS OF SERVICE
HELP AT HOME COMMUNITY SUPPORT ASSISTANT
Age UK Plymouth**

Responsible to	Help at Home Community Team Leader, and Help at Home Community Support Coordinator & Services Manager
Hours of work	10 hour contract. Working hours between 09.00-16.30 Monday – Friday, in accordance with the needs of the clients, therefore flexibility is required.
Rate of pay	£9.50 per hour. A mileage allowance of 45p per mile is also paid.
Place of work	Age UK Plymouth Home & Community Support Client's Homes and within Age UK Plymouth Centres when required.
Probationary period	Subject to the satisfactory completion of a six month probationary period
Termination of employment	One month's notice in writing is required by either party. (Not applicable during probationary period, where statutory terms apply)
Holiday entitlement	The equivalent of four working weeks annually, plus bank holidays in accordance with the employee handbook. 1 additional day added after each year of completed service up to a maximum of 5 days.
Sick pay entitlement	Company sick pay after successful completion of probation period