

## **HOSPITAL DISCHARGE WORKER / COORDINATOR**

Advert

**Hours:** Part Time 21 - 25 hours, ideally split between 4 – 5 days Monday – Friday. One evening in three (currently Wednesday) may be required.

**Contract:** Fixed term until 31<sup>st</sup> March 2026, extension likely. Start date June 2025. .

**Responsible to:** Nightingale Service Manager

**Location:** Richmond upon Thames - User homes, community locations, offices, from home as required by service.

**Salary:** £28 – 32k FTE DOE plus 5% employer pension contribution. Employee Assistance Program (EAP), Blue Light card and Age UK discount schemes.

### **Join a great team providing support to local older people when leaving hospital.**

Age UK Richmond upon Thames are a local independent charity providing support for older people throughout the London Borough of Richmond upon Thames. Our wide range of services have a positive and long-lasting impact on the health and wellbeing of local older people.

We currently have an immediate excellent opportunity for flexible and proactive individual to join our Nightingale Home from Hospital service, which provides support to older people over the age of 65 living in the London Borough of Richmond upon Thames on their return home from hospital or when they have become unwell in the community.

The team is involved in organising and delivering tasks which facilitate a speedy hospital discharge / make the home safer to avoid readmission and avoid admission in the first place. This includes preparing the home for discharge; fitting keysafes; moving furniture; shopping; arranging travel and providing advice.

The role will involve:

- Managing a caseload of clients.
- Developing a holistic plan of support and directly delivering aspects of it.
- Liaising with hospitals, social workers, volunteers, family members, carers and other voluntary sector organisations and services.
- Administration related to the delivery of the service.

We are looking for an individual with experience in a health or social care related field, has an understanding of the challenges facing older people upon leaving hospital, has access to their own transport and is able to undertake physical tasks associated with preparing the home for discharge. Good communication, administration and coordination skills are also essential.

The full job description is available separately. Apply by sending your CV and short covering letter or completing an application form and sending to [recruitment@ageukrichmond.org.uk](mailto:recruitment@ageukrichmond.org.uk). Applications should be submitted by 9 a.m. on the 4<sup>th</sup> June 2025. Interviews will take place on Monday 9<sup>th</sup> June.