

Volunteer Role Description and Person Specification

OUTINGS SUPPORT VOLUNTEER

Introduction

As one of the largest voluntary sector organisations in the borough working with and for older people, Age UK Richmond upon Thames offers a wide range of services including information and advice, practical help around the home, educational, physical and social activities in our centres as well as in a variety of different venues across the borough. We welcome enthusiastic volunteers who want to share their skills and experience to volunteer with us.

Role Description & Main Duties:

Age UK Richmond runs an interesting and varied year-round timetable of monthly outings for older people in this borough. Our volunteers accompany groups of older people on outings such as museums, Christmas markets, Wisley Gardens etc. These outings enable older people to enjoy getting out and about, as well as making new friends and experiencing new places. We have an annual diary of events and outings, making planning easier for clients, staff and volunteers.

Specific Responsibilities:

- To accompany groups of older people on Age UK Richmond outings and events, which leave from our Centres.
- Help take the register at the beginning and end of the trips.
- Keep people company by engaging in conversation.
- To help generally on outings and activities in order to make them an enjoyable experience for older people.
- To participate in any training or meetings for the support and benefit of volunteers.

Person Specification

- You will be an active and friendly person who enjoys helping older people get out and about
- Well organised and flexible
- The ability to work as part of a team
- Liking for and empathy with older people
- Reliability and trustworthiness
- A DBS check will be required

Normal hours and days of work: Various and flexible, according to the timetable of trips planned for the year.

If you are interested please contact:

Natalee White, Volunteer Recruitment Co-ordinator Age UK Richmond The White House Community Centre 45 The Avenue Hampton TW12 3RN

Tel: 020 3816 0029 Email: natalee.white@ageukrichmond.org.uk