Volunteer Registration form

Please complete clearly using block capitals

Title (Miss, Mr, Mrs, Ms, Dr, etc): ____________________________
Surname: ____________________________

Forenames: ____________________________
Date of birth: ____________________________

Address: ____________________________
Postcode: ____________________________

Tel (Home): ____________________________
Mobile: ____________________________

Email: ____________________________

Do you hold a current driving licence? YES ☐ NO ☐

Do you have your own transport? YES ☐ NO ☐

Are you willing to use your car for volunteering? YES ☐ NO ☐

Please indicate which area(s) of our work you would like to volunteer in? ( )

Administration - Reception
Advice & information
Befriending visits
Befriending telephone (Linkline)
EngAge Rotherham
Fundraising
Furniture Warehouse
Office Support
Social Centre
Winter Emergency Scheme (seasonal)

Please indicate which days and times you will be available (Please tick ✓ all relevant boxes)

Day am pm Day am pm
Monday ____________________________ Thursday ____________________________
Tuesday ____________________________ Friday ____________________________
Wednesday ____________________________

Approximately how many hours a week would you like to volunteer?

OFFICE USE ONLY: DATE ADDED TO VOLUNTEER DATABASE:

Galax Business Centre
Eastwood Trading Estate
Fitzwilliam Road
Rotherham
South Yorkshire S65 1SL

t 01709 835214

www.ageuk.org.uk/rotherham
Tell us about your skills, experience and personal qualities. How do you think they will help you with the volunteering role that you are interested in. (Please continue on a separate sheet if required)

What skills or experience will you bring to this role? (Please tick ✓ all relevant boxes)

<table>
<thead>
<tr>
<th>Administration/Receptionist</th>
<th>Fundraising</th>
</tr>
</thead>
<tbody>
<tr>
<td>Advice &amp; information</td>
<td>Gardening</td>
</tr>
<tr>
<td>Caring</td>
<td>Graphic design</td>
</tr>
<tr>
<td>Catering</td>
<td>Keep fit</td>
</tr>
<tr>
<td>Communication skills</td>
<td>Listening</td>
</tr>
<tr>
<td>Computing</td>
<td>Lone working</td>
</tr>
<tr>
<td>Driving</td>
<td>Management</td>
</tr>
<tr>
<td>Events (organising)</td>
<td>Marketing</td>
</tr>
<tr>
<td>First Aid</td>
<td>Team work</td>
</tr>
<tr>
<td>Other:</td>
<td></td>
</tr>
</tbody>
</table>

Tell us why you want to volunteer for Age UK Rotherham? (Please continue on separate sheet if required)
Are there any particular skills you would like to develop by volunteering with Age UK Rotherham? (Please tick ✓ all relevant boxes)

<table>
<thead>
<tr>
<th>Administration/Receptionist</th>
<th>Listening</th>
</tr>
</thead>
<tbody>
<tr>
<td>Advice &amp; information</td>
<td>Literacy</td>
</tr>
<tr>
<td>Caring</td>
<td>Lone working</td>
</tr>
<tr>
<td>Catering</td>
<td>Management</td>
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<tr>
<td>Computing</td>
<td>Numeracy</td>
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<tr>
<td>Events (organising)</td>
<td>Team work</td>
</tr>
<tr>
<td>Fundraising</td>
<td>Work experience</td>
</tr>
<tr>
<td>Keep fit</td>
<td>Other</td>
</tr>
</tbody>
</table>

Where did you find out about volunteering with Age UK Rotherham?

<table>
<thead>
<tr>
<th>From a friend</th>
<th>From the Volunteer Centre</th>
</tr>
</thead>
<tbody>
<tr>
<td>From one of our staff</td>
<td>At an event</td>
</tr>
<tr>
<td>From one of our volunteers</td>
<td>At a meeting</td>
</tr>
<tr>
<td>From Age UK Rotherham Website</td>
<td>From <a href="http://www.do-it.org">www.do-it.org</a></td>
</tr>
<tr>
<td>Other</td>
<td></td>
</tr>
</tbody>
</table>

REFERENCES

Please provide the names and addresses of two people who know you well and are not members of your family, who would be willing to provide a reference. One of these could be an existing or previous employer, friend, neighbour, teacher, college tutor or previous volunteering project. If an employer this must be within the last three years.

1. Name:
   Mr, Mrs, Miss, Ms, other:
   Address:
   Postcode:
   How do you know this person? (Friend, Employer etc)

2. Name:
   Mr, Mrs, Miss, Ms, other:
   Address:
   Postcode:
   How do you know this person? (Friend, Employer etc)
Criminal Records

As an agency working with vulnerable people, certain roles are considered exempt from the provisions of the Rehabilitation of Offenders Act 1974 and you must disclose all previous convictions; none of these may be considered spent. A criminal record will not necessarily exclude you from volunteering, and any information supplied in this connection will be treated as completely confidential and will only be considered in relation to this application.

Have you ever been convicted of any criminal offence?  □ YES  □ NO

If yes, summarise details here

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We may require a criminal records (DBS) check. Do you agree to us carrying out a check?  □ YES  □ NO

Information about visas: If you are from the European Union, you are free to volunteer in the UK. For those from outside the EU, you will need to check that your visa allows you to volunteer. We advise that you contact the UK Borders and Immigration Agency to find out. Age UK Rotherham is not able to sponsor volunteer visas.

Your details will be kept on the Age UK Rotherham’s (AUKR) database and processed in accordance with the Data Protection Act 1998/2003. They will be held securely and confidentially. They will be accessed by authorised management. The information you provide will not be shared with any third party and will only be used for purposes relating to AUKR volunteering.

Thank you for your interest in Volunteering with Age UK Rotherham and taking the time to complete this form. Please sign and return it to:

Volunteering Applications
Age UK Rotherham
Galax Business Centre, Eastwood Trading Estate
Fitzwilliam Road, Rotherham
South Yorkshire
S65 1SL

I declare that the information I have provided on this form is correct

Signature:

Date:

Thank you for taking the time to complete this form.