

Furniture Warehouse Volunteer

Have you got a few hours to spare and would like to join our team of volunteers representing Age UK Rotherham? Perhaps you are recently retired and looking to make a difference in your community? We are looking for people who will be passionate about being part of a team running our exciting new social enterprise.

About Age UK Rotherham

Age UK Rotherham is a registered charity, seeking to promote and improve the well-being of all older people and their carers in Rotherham by helping to make later life dignified, rewarding and fulfilling. We support over 8,000 older people and some of their carers with a wide range of needs. Our new Furniture Warehouse will raise funds that help to us to support older people in the borough to stay independent, know they are valued, support them to cope better and help to reduce isolation or loneliness.

Role title:	Furniture Warehouse Volunteer
Responsible to:	Furniture Warehouse Manager
Hours	To be arranged with the Manager to suit your schedule
Days:	A team of several volunteers will be needed to cover opening hours from Monday to Saturday
Location:	This role is based at: Age UK Rotherham Furniture Warehouse, Eastwood Trading Estate, Fitzwilliam Road, Rotherham S65 1SL

Role Description

This new volunteering role involves assisting our Furniture Warehouse Manager with a wide range of tasks needed to operate efficiently and successfully.

This will include representing Age UK Rotherham in face-to-face contact with members of the public so it is important that as well as being a team player, you feel comfortable talking to people and show respect for their property.

What will I be doing?

Be part of a team: -

- Serving customers and dealing with queries
- Helping on the till
- Preparing and pricing new and donated goods
- Assisting with deliveries to and from our warehouse
- Helping to create furniture displays
- Could entail practical tasks such as helping to refurbish or renovate donated items
- Keeping the warehouse and storage areas clean and tidy
- Researching items on the internet
- Completing paperwork and recording information
- Conversing with members of the public and giving a good impression of the charity
- Attending all relevant induction and training (including manual handling and use of lifting equipment)

Volunteers will receive information and support to help them operate within Age UK Rotherham's *Statement of Basic Principles* and to comply with the organisation's policies and procedures.

Skills Requirements

No specific skills or experience are required for this role but the following are desirable: -

- Well organised, reliability, punctual and trustworthy
- Customer service skills
- An interest in furniture and /or vintage objects
- Ability to lift and move furniture with support
- Friendly, flexible and supportive individual who has the ability to work with other volunteers and staff as part of a team
- Good communication skills in dealing with members of the public
- Willing to undertake relevant training
- Enthusiasm and an interest in helping to raise money for the work of the Charity

What can you expect from us?

- ✓ To volunteer in friendly atmosphere and to feel your role as a volunteer is respected and seen as a vital part of the Age UK Rotherham team
- ✓ The role will be supervised by the Furniture Warehouse Manager
- ✓ An induction to Age UK Rotherham and to your role
- ✓ All appropriate training to undertake your role
- ✓ Agreed out of pocket expenses will be reimbursed on production of receipts/tickets etc

What could someone gain from volunteering in this role?

If you have some time to spare you could make a real difference to the lives of older people in your community. Volunteering can give you the opportunity to make new friends, develop and learn new skills.

The role of Furniture Warehouse Volunteer would be great for a newly retired person who would like to stay active and give something back to the community or for someone looking for valuable work experience. If you enjoy meeting new people, are physically fit and work well alongside other people you might like to volunteer for this role.

If you want to stay fit and active, becoming an Age UK volunteer could be just the answer. As well as the satisfaction of knowing you are making a vital difference to the work of the Age UK Rotherham by helping us to improve older people's lives, volunteering provides you with a real feel good boost - 62% of over 65s say that volunteering helped reduce their stress and 51% say that it has improved their health and fitness.

Volunteering is a great way to share your life experience and expertise and make a positive contribution in your local community. So why not put your skills to good use, make new friends, or even discover or develop new talents or skills you never had?

New role: March 2015