**Volunteer Application Form**

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| **Which role(s) are you interested in?** |
| **Title: Forename: Surname:**  |
| **Address:** **Postcode:**  |
| **Telephone** **Work: Home: Mobile:**  |
| **Email:**  |
| **Car driver: YES/NO**  | **Have own car: YES/NO** |
| **Please outline your skills, interests, hobbies, and previous experience.** |
| Our volunteering opportunities are only available for people over 18 and generally need to be carried out between 9.00am-5.00pm. Some roles can be flexible by being carried out on varying days of the week.**Approximately how many hours would you like to volunteer each week?****When are you available to volunteer?** Tick the times/days which **are** convenient for you: this is a guide for us, not a firm commitment from you.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Mon | Tue | Wed | Thu | Fri |
| Morning |  |  |  |  |  |
| Afternoon |  |  |  |  |  |

Are there other factors that may affect your availability (e.g. school holidays, work commitments, training, caring etc.?) |

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| How did you find out about voluntary work with us? |
| **Health and Medical Details**In order that we may offer you appropriate support in your volunteer role, please advise us of any health problems or medical conditions that you think may affect the type of volunteer duties that you can do. |
| Emergency ContactName: Address: Postcode:Tel No: Relationship to you:Has this person agreed to be your emergency contact? **YES/NO** |
| ReferencesIn both the interests of yourself and the older people with whom you will be volunteering, we need to obtain a reference from two people who have known you for at least two years. **These referees must not be family members or partners.** If you have been employed within the last three years, it is suggested you give that employer as one of your referees. |
| Name:Address:Postcode:Tel No:Email:How does this person know you? | Name:Address:Postcode:Tel No:Email:How does this person know you? |

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| **Convictions** Please note that having any criminal convictions will **not** necessarily prevent you from volunteering, but we do need to ask about some convictions. **Do you have a DBS Certificate registered with the update service ? YES/NO**Please see the enclosed list of roles for guidance on answering the following questions and to see if the roles you are interested in require a DBS check: 1. **For roles not requiring a DBS check, please answer the following question.**

Do you have any unspent convictions, cautions, reprimands or warnings as defined by the Rehabilitation of Offenders Act 1974? **YES/NO**1. **For roles requiring a DBS check please answer the following question**.

Do you have any convictions, cautions, reprimands or final warnings which would not be filtered in line with current guidance? **YES/NO** |
| **If you answered YES, to question A) or B) please provide the details and date of your conviction in a sealed envelope with YOUR NAME and “CONFIDENTIAL” clearly marked on the outside. We will discuss your conviction with you during the volunteer selection process, but it will not necessarily prevent you from volunteering with us.** |
| DeclarationI certify that all of the information given on this form is correct. Signature or Tick box Date:**Please also complete and return the enclosed Volunteer Consent and Equal Opportunities Monitoring Forms with your application form.** |

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| Car Driver Details (Please complete this section if you have a car available for use as part of your volunteering role)Your age \_\_\_\_\_\_\_\_\_ Are you prepared to carry a wheelchair? YES/NOMake of Vehicle (4 or 2 door) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_I declare that (please delete any that do not apply):* I hold a full UK driving licence
* My car insurance policy is valid and covers me for voluntary work
* My car is taxed and has a valid MOT certificate
* I have no current driving endorsements and that no proceedings are pending which might lead to such endorsements
* If at any time my driving licence, insurance policy or MOT certificate becomes invalid, I will notify my Age UK Shropshire Telford & Wrekin contact

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Minibus Driver Details (Only complete this section if you are volunteering as a minibus driver)Your age \_\_\_\_\_\_\_\_\_ I declare that (please delete any that do not apply):* I hold a full UK driving licence
* I have no current driving endorsements and that no proceedings are pending which might lead to such endorsements
* If at any time my driving licence becomes invalid, I will notify my Age UK Shropshire Telford & Wrekin contact

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**Thank you for your interest in volunteering with Age UK Shropshire Telford & Wrekin.**

**Please return this form to:**

Volunteer Recruitment

Age UK Shropshire Telford & Wrekin

Bellstone

Shrewsbury

Shropshire

SY1 1HX