



Volunteer Vacancy List – May 2022

Just a few hours of your time really does make a difference

Our volunteering vacancies are open to anyone aged 18 years and over. We ask all volunteers to complete an application form and to provide details of two referees we can contact. Those volunteers who have contact with vulnerable older people will need to apply for a DBS check and we will organise this for you. Volunteers will be asked to attend training for the role.

Age UK Shropshire Telford & Wrekin follow all Government guidelines with regards to the Covid-19 pandemic and will ensure the necessary hygiene and social distancing measures are in place at all times to ensure the safety of volunteers, clients and staff. Training and ongoing support will be provided for all volunteers to ensure compliance with procedures.

NEW

Bloomin' Marvellous Gardening Project – Discovery Hills Centre, Craven Arms

Age UK and the Discovery Hills Centre in Craven Arms have identified a lack of local older involvement at the Centre and are working together to create a welcoming group to reach out to older people who may not have used the centre previously.

The aim of this project is to encourage people aged 60 years and over living in Craven Arms and the surrounding area, with a shared interest in gardening, to come together to develop an area of the gardens at the Discovery Centre. The group will meet weekly for about two hours (day and times to be decided). The outline and aims of the project will also be decided by the group and the centre and a seasonal plan devised.

We are looking for two or three keen volunteer gardeners to lead on this project. Volunteers should be physically fit and able to work in the gardens, welcoming, friendly and supportive to others who wish to join the group, possess organisational skills and be good communicators. The group will be supported by Age UK and the Centre Manager.

Telephone Buddy – all areas Shropshire and Telford & Wrekin

Age UK Shropshire Telford & Wrekin has a team of volunteers who provide a regular friendly telephone call to older people who would appreciate a friendly chat and enjoy conversation and sharing experiences.

We are looking for more Telephone Buddies across all areas of Shropshire and Telford & Wrekin who are happy to make a regular phone call from home and ideally have access to free calls or minutes from a landline or mobile. Telephone

Buddies must be able to offer regular contact, be able to speak clearly and communicate well, provide a confidential listening ear, provide information about other Age UK services and let us know of any other assistance the older person may require. A completed application form and two references are required for this role. A DBS check is not required.

Befriender – all areas Shropshire and Telford & Wrekin

Volunteers visit older people in their own home on a regular base for a cuppa and a chat and sometimes a short outing such as a walk.

Volunteers should have good weekday availability, be reliable, responsible, good at conversation and empathetic towards our client group, provide information about other Age UK STW services and let us know of any other assistance the older person may require. A DBS check is required for this role.

We are looking for more Befriending volunteers in all areas of Shropshire and Telford & Wrekin.

Day Centres

Our day centres take place weekly in Shropshire Telford & Wrekin usually from 10am to 2/3pm. However, as we gradually re open, times are varying and exact times will be advised. They offer local older people the opportunity to socialise with others, enjoy a two course hot meal and take part in a variety of social activities.

Day Centre Organisers

To manage and support a small team of volunteers to run the day centre, organise a variety of activities and outings and offer company and friendship to the members. This is a great role if you enjoy team working and supervising others. This role will require a DBS check and full training and ongoing support will be provided.

Shrewsbury

- Rea Valley, (Vine Close Community Room, Hanwood) on Thursdays

Shropshire

- Wem (Prince William Court) on Tuesdays. Deputy organiser also required (re-opening date to be confirmed once volunteers recruited)
- St Martins (Cedar Close Community Room) on Tuesdays

Day Centre Helpers

Helpers arrive at around 9.30am to set up, welcome members, serve refreshments, wash up, help with a range of social activities, and chat to members. This role will require a DBS check.

Shrewsbury

- Greenacres, needs helpers on Wednesdays
- Gains Park, needs a helper on Thursdays (re-opening date to be confirmed once volunteers recruited)

- Hanwood needs helpers on Thursdays

Shropshire

- Wem (Prince William Court) needs helpers on Tuesdays (re-opening date to be confirmed once volunteers recruited)
- St Martins (Cedar Close Community Room) on Tuesdays
- Much Wenlock (Community Room, High Causeway) on Wednesdays
- Oswestry (Monkmoor Court) on Thursdays
- Market Drayton (Community Room, Norman Brook Court) on Thursdays

Telford (all day centres run from 10am to 2pm unless otherwise stated)

- St Georges (Turnpike Court) on Monday 9am to 2pm. Role to include minibus Passenger Assistant duties see below)
- Newport (Adams Close Community room) on Tuesdays (10am to 1pm)
- Donnington (Lawndale Community Room) on Mondays and Wednesdays

Day Centre Treasurer - Shrewsbury and Telford

Treasurer/administrator needed at the following day centres. You need to have an ability to work with figures and about an hour a week available. Much of the work can be done from home. This role will not need a DBS check.

Shrewsbury

- Armdale (Armdale Community Room), on Mondays
- Monkmoor, (Forest Way Community Room) on Tuesdays

Telford

- Newport (Adams Close Community room) on Tuesdays
- Donnington (Lawndale Community room) on Mondays
- Donnington (Lawndale Community Room) on Wednesdays.

Mini Bus Passenger Assistant –Telford

To travel to and from the day centre on the mini bus accompanying members. Required from 9.15am to 10.15am and 1.15pm to 2.15pm approx. (Times may vary at different day centres). To assist members from their front door to the bus and vice versa on the return journey. Morning and/or afternoon volunteers required. This role will require a DBS check. One full day's training will be provided by Telford & Wrekin Council for this role which includes an overview of the Passenger Assistant role, dealing with people, wheelchairs and other disabilities.

Telford

- Donnington (Lawndale Community Room) on Mondays

Note: Driver will pick up and drop off the volunteer at the beginning and end of each shift if living locally to day centre catchment area. Alternatively, volunteers can join the bus at the depot in Donnington.

Mini Bus Passenger Assistant – Shrewsbury

To travel to and from the day centre on the mini bus accompanying members and to assist them from their front door to the bus and vice versa on the return journey. Morning and/or afternoon volunteers required. This role will require a DBS check.

- Monkmoor (Forest Way Community Centre) on Mondays – required times 9am to 10am and 2pm to 3.30pm
- Greenacres (Greenacres Community Room, Corbett Close) on Wednesdays

Mini Bus Drivers - Shrewsbury

Age Concern Shrewsbury is looking to recruit more minibus drivers to provide transport for members to and from our day centres. Various days of the week available. Drivers should be experienced in driving larger vehicles. Full clean driving licence required. Minibus Driver Awareness Scheme (MIDAS) training provided.

Meal Delivery Drivers - Shrewsbury

Volunteer car drivers required to collect hot meals and return the empty containers. Can be done as part of the day centre helper role.

- Gains Park, (Edgefield Community Room) needs a car driver on Thursdays re-opening date to be confirmed once volunteers recruited)
- Rea Valley (Vine Close Community Room) needs a car driver on Thursdays

Volunteer Car Drivers

Volunteer car drivers required to transport members to and from the day centre. Can be done as part of the day centre helper role.

- St Martins (Cedar Close Community Room) on Tuesdays

Dementia Respite Day Care

Our weekly dementia respite service provides time for carers to run errands, meet friends or simply have a few hours to themselves, safe in the knowledge that their loved one is being cared for. Operating from 10am-4pm the service is run by qualified carers supported by experienced volunteers and our Dementia Support Workers. Volunteers help make and serve refreshments, help with activities, offer one to one support and tidy up at the end of the session.

- Withywood, Ellesmere Road, Shrewsbury, Monday mornings 10am to 11.15am, Monday afternoons 2-4.30pm. This role will require a DBS check.

Dementia Support Groups

Our Dementia Support Groups support local people with dementia and memory difficulties, their families, carers and friends. They offer a chance to get to know others and share experiences in a friendly and relaxed atmosphere, provide

support and information and an opportunity to take part in interesting activities coordinated through a team of trained volunteers.

Volunteers help put people at their ease, socialise with clients, serve refreshments and help with activities. Applicants should be able to show empathy and patience with our client group. Experience of dementia desirable. A DBS check is not required for this role.

- Monkmoor (Forest Way Community Centre), Thursdays fortnightly 11am to 1pm

Let's Talk – Walking Companionship for People with Dementia

Let's Talk is a new project aimed at reducing loneliness and isolation amongst older people living with early to mid-stage dementia in Shropshire. We are looking to recruit more volunteers from the Shropshire and Telford & Wrekin areas who are able to provide a regular short walk for someone living with early to mid-stage dementia on the same day and at the same time each week to provide companionship and exercise and a short respite for carers.

Experience of or an interest in dementia is essential. Dementia Communication and Dementia Friends training as well as ongoing support will be provided. Volunteers will be asked to provide weekly call reports and feedback any welfare concerns about the client to the Age UK Let's Talk Coordinator. A DBS check is required for this role.

Digital Champion Volunteers – all areas Shropshire and Telford & Wrekin

Our new service aims to motivate and inspire older people to make the most of digital technology to develop their basic digital skills eg surfing the internet, emails, social media, online banking etc. Support will be provided by volunteers for two hours a week for six weeks in a range of community settings or on a one to one basis.

We are looking for volunteers in Shropshire and Telford & Wrekin with a good working knowledge of various digital devices, basic digital skills, including an understanding of ways in which digital can support people to complete financial tasks such as online banking and online shopping, excellent communication and interpersonal skills to explain technology in a clear and simple way, the ability to work with learners with different levels of knowledge and skill, patience, and ideally, but not essentially, a background in teaching or training.

Digital champion volunteers will be assigned to a client for the six-week period and visit weekly on days and times for about two hours as arranged between the volunteer and service user. After each six-week period a volunteer will be assigned another client if available. Volunteers should have about two hours a week availability and be able to commit to training and occasional meetings. Agreed expenses will be reimbursed. A DBS is required for this role and we will organise this.

Benefits Volunteers – all areas Shropshire and Telford & Wrekin

To work as an important extension to the team of Benefits Advisors employed by Age UK Shropshire Telford & Wrekin. Trained volunteers assist older people and their families in the completion of benefits claim forms such as Attendance Allowance either over the telephone or in their own homes. Our Benefits volunteers do not give advice or carry out benefits checks as this is done by our advisors. Volunteers should have appropriate previous experience and ideally experience of filling in claim forms. This role requires about two hours per client and volunteers may support one client per week on average. Training and ongoing support will be provided. A DBS check is required for this role.

Advocacy Volunteers –Shropshire and Telford

We are looking for people to support older people on a one to one basis either in person or over the telephone, helping to resolve an identified problem. Volunteers should be car drivers and prepared to travel.

Volunteer Advocates seek out as much information as possible about a particular issue to enable the older person they are supporting to make an informed choice on how they wish the issue to be approached. They then support and assist the older person by making telephone calls, writing letters, attending meetings, to try to resolve the issue in the chosen way. Training and ongoing support provided. Travel expenses reimbursed. Approximately six hours per week time commitment required depending on the individual case.

Retail Opportunities, Wellington, Telford

Our donated furniture shop in Wellington provides a service for people who want to dispose of unwanted furniture, and for those people who want to buy good quality furniture at a reasonable price. They also provide the charity with an income that allows us to continue to provide much needed services for local older people. We are looking for volunteers to work in the following roles which do not need a DBS check. Training will be provided for all roles.

- **Van Driver's Assistants/Backroom Assistants** to assist the van driver to pick up and deliver large items of furniture. Assist at the shop with the receipt of donations and collection of purchased items, managing shop stock and store layout changes. Half and full day shifts available Tuesdays, Thursdays, Fridays. Volunteers should be able to lift and move heavy items of furniture safely.
- **Retail Assistants** who enjoy meeting the public and can offer excellent customer service. Duties include dealing with face to face and telephone enquiries, taking payment and helping to keep the shop and stock clean and tidy. Minimum of one shift a week. Full and half day shifts available. Monday to Saturday.

Lunch Club Organisers, Telford

Lunch clubs meet once a month in a local pub, restaurant or hotel on the same day around midday to about 2.30pm to enjoy a two-course traditional meal consisting of

a main course and dessert with tea or coffee for a reduced price. Volunteer Organisers circulate menus, take member food orders and place orders with venues in advance and then attend the Club on the day to welcome members, collect payments and ensure the event runs smoothly. Training, ongoing support and travel expenses will be provided. Organisers are required as follows:

- The Barley, Newport, the first Wednesday of the month
- The Old Orleton Inn, Wellington first Thursday of the month
- The Fallow Field, Hadley, first Tuesday of the month
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For further details about all of our volunteering opportunities and to apply, email volunteering@ageukstw.org.uk or call our Volunteer Recruitment Service on 01743 233 123 ext 283. Message service available. Please leave a brief message including a daytime telephone number and we will contact you.