

Trustee Opportunities

Age UK Solihull has a well-established range of services that have been developed over 40+ years of experience in meeting the needs of older and vulnerable people in Solihull. These services are constantly under review to ensure that they are fully effective and efficient in their delivery, and consistent with the requirements of our funders, and most of all, meet the needs of local people and their families and carers.

We are looking to increase the diversity and range of skills and experience amongst our Trustees. We are looking for people who have the capacity to operate at Board level, who can think creatively and strategically; share our commitment to improving the quality of life for older people; an understanding and acceptance of the legal duties, responsibilities and liabilities of trusteeship; and a willingness to devote the necessary time and effort. Above all we are looking for people who can help us make more of a difference and support our mission.

Your commitment to us will include attending board meetings (usually 6 a year), the AGM and Away Day and other ad hoc sub-committee work during the year.

We are seeking individuals with experience of developing strategy in a leadership role in the public, private or charity sector. Areas of experience including Health and Social Care, marketing and social media; charity finance and fundraising would all be of particular interest. Applicants are welcome from all backgrounds. For further information please contact Anne Hastings on anne.hastings@ageuksolihull.org.uk or call on 0121 711 3410.

Trustee Role description

The statutory duties of a trustee

- To ensure that the organisation complies with its governing document, charity law, company law and any other relevant legislation or regulations.
- To ensure that the organisation pursues its objects as defined in its governing document.
- To ensure the organisation uses its resources exclusively in pursuance of its objects: the charity must not spend money on activities which are not included in its own objects, no matter how worthwhile or charitable those activities are.
- To contribute actively to the board of trustees' role in giving strategic direction to the organisation, setting overall policy, defining goals and setting targets and evaluating performance against agreed targets.
- To safeguard the good name and values of the organisation.

- To ensure the effective and efficient administration of the organisation.
- To ensure the financial stability of the organisation.
- To protect and manage the property of the charity and to ensure the proper investment of the charity's funds.
- To appoint the chief executive officer and through the Chair, monitor his/her performance.

Other duties

In addition to the above statutory duties, each trustee should use any specific skills, knowledge or experience they have to help the board of trustees reach sound decisions. This may involve:

- Scrutinising board papers
- Leading discussions
- Focusing on key issues
- Providing guidance on new initiatives
- Other issues in which the trustee has special expertise
- Joining a 'task & finish' working group of the Board

Trustee person specification

- Commitment to the charity and its objectives
- Willingness to devote the necessary time and effort
- Strategic vision
- Good, independent judgement
- Ability to think creatively
- Willingness to speak their mind
- Understanding and acceptance of the legal duties, responsibilities and liabilities of trusteeship
- Ability to work effectively as a member of a team