

Charity Registration No. 1122954

Company Registration No. 06144912 (England and Wales)

**AGE CONCERN SOUTHAMPTON**  
**(OPERATING AS AGE UK SOUTHAMPTON)**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2020**

**AGE CONCERN SOUTHAMPTON  
(OPERATING AS AGE UK SOUTHAMPTON)  
LEGAL AND ADMINISTRATIVE INFORMATION**

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<b>Trustees</b>	Philip Sampson Ronald Staker Jacqueline Powell Peter Stewart Jackie Wells David Paynton Nicola Gurd Fiona Price	(Appointed 9 April 2020) (Appointed 28 November 2019)
<b>Chair of trustees</b>	Ronald Staker	
<b>Chief officer</b>	Peter Bennie	
<b>Secretary</b>	Peter Stewart	
<b>Acting Treasurer</b>	Peter Stewart	
<b>Charity number</b>	1122954	
<b>Company number</b>	06144912	
<b>Principal address</b>	Freemantle & Shirley Community Centre Randolph Street Southampton Hampshire SO15 3HE	
<b>Registered office</b>	Freemantle & Shirley Community Centre Randolph Street Southampton Hampshire SO15 3HE	
<b>Independent examiner</b>	Fiander Tovell Limited Stag Gates House 63/64 The Avenue Southampton Hampshire SO17 1XS	
<b>Bankers</b>	National Westminster Bank plc 43-49 London Road Southampton Hampshire SO15 2AD	
<b>Solicitors</b>	Paris Smith LLP Number 1 London Road Southampton SO15 2AE	

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**AGE CONCERN SOUTHAMPTON  
(OPERATING AS AGE UK SOUTHAMPTON)  
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**AGE CONCERN SOUTHAMPTON  
(OPERATING AS AGE UK SOUTHAMPTON)  
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)  
FOR THE YEAR ENDED 31 MARCH 2020**

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The Trustees present their report and financial statements for the year ended 31 March 2020.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charitable company's Memorandum and Articles of Association, the Companies Act 2006, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

**Objectives and activities**

**Principal objectives**

Age UK Southampton (the operating name of Age Concern Southampton), as defined by the Memorandum and Articles of Association, aims to promote the relief of older people living in and around Southampton in any manner that is deemed by law to be charitable. It works in partnership and collaboration with other local charities, voluntary bodies, statutory authorities and organisations in furtherance of its charitable purposes, supporting older people from all protected characteristics.

In going about our work and establishing our aims and objectives, the Trustees have given careful consideration to the Charity Commission's guidance on public benefit. The charitable company's principal aims are:

- To provide support and services for older people, and those who care for them, in and around Southampton
- To reduce isolation, poverty and inequality
- To promote positive ageing and independence by supporting active and healthy lifestyles
- To inform local older people and those who care for them of their rights and choices

**Principal activities**

- A home visiting service for those who are lonely, isolated or housebound.
- Information & Advice on a wide range of issues affecting older people, including welfare benefits, finance, pensions and social care.
- A wellbeing service to assess needs and help older people find and access the support that they need.
- Lunch clubs to address social isolation.
- Modernising provision of day care for the physically and mentally frail at our dedicated centre at Padwell Road.
- Promotion of healthy living, e.g. helping to increase the levels of physical and social activity.
- Falls Prevention programme.

Home Visiting and Wellbeing are funded entirely by charitable sources. Day Care and promotion of healthy living are supported by contracts from statutory authorities. Information & Advice has been funded by an energy company (E.ON) contract and supported by a statutory authority contract; Information & Advice Outreach work with the local acute hospital was supported by NHS Winter Pressures funding. Our volunteering service has been funded through a grant from Southampton Rotary Elderly Citizens Trust and supported by the statutory authority Day Care contract.

**AGE CONCERN SOUTHAMPTON  
(OPERATING AS AGE UK SOUTHAMPTON)  
TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)  
FOR THE YEAR ENDED 31 MARCH 2020**

**Covid-19 pandemic**

Towards the end of this financial year, we experienced a growing concern about the Covid-19 infection rates that were growing alarmingly, initially overseas and then in the UK. By early February 2020, many of our clients were advising that they would not be attending social groups as a precautionary measure. By the end of March 2020, with rising local infection rates and following Government and local Public Health advice, we had to take the unprecedented but necessary decision to close our offices and Day Care centre, and suspend face-to-face services in order to protect clients, staff and volunteers.

This was a situation that would impact severely on service delivery throughout 2020; the trustees instituted fortnightly online meetings with senior management from April 2020 in order to deal with a rapidly changing situation. With a large proportion of our volunteers being older people, many were required to shield or self-isolate. Our frontline and back-office support was reduced to a minimal level, and deployed into non-traditional areas such as procuring and distributing food parcels.

The charity has suffered hugely through the pandemic in its operations and its underlying, long-term financial position.

**Achievements and performance**

Age UK Southampton is an independent local charity that has been working to improve the lives of Southampton's older people for over 50 years. Our 12 staff and 120+ volunteers run a wide range of activities to support the wellbeing of our city's older citizens and to help them stay connected to normal daily activities.

We also offer a comprehensive Information & Advice service, so our clients, their carers, families and friends can access the help and support they need from with both statutory service and other charity providers in our city. Our I&A service assists clients to claim the state benefits to which they are entitled. In 2019-20, despite the initial impacts of the covid-19 pandemic, we achieved an annual increase in benefits for our clients, with benefits totalling £283,596.

How we supported Southampton's older people:

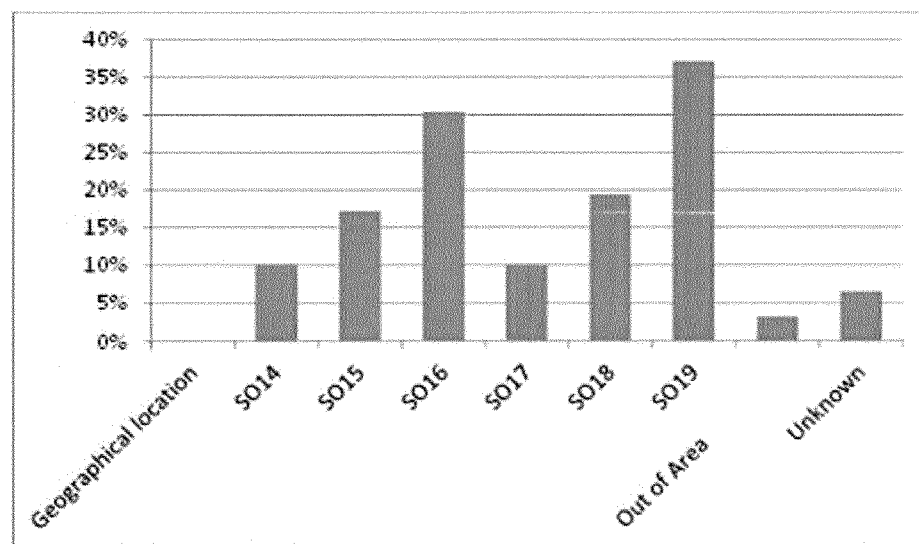
<b>CLIENT SUPPORT, BY SERVICE</b>	<b>AVERAGE NUMBER OF CLIENTS SUPPORTED EACH MONTH</b>	<b>NUMBER OF CLIENT SUPPORT SESSIONS 2019-20</b>	<b>NUMBER OF INDIVIDUAL CLIENTS SUPPORTED 2019-20</b>
Home Visiting, Social and ICT groups, Wellbeing and Assessment	59	3194	704
Southampton Living Well day care	57	6063	66
Information & Advice direct	43	3579	757
Information & Advice via National Helpline	41	492	492
Falls Prevention exercise classes	60	1245	365
<b>TOTAL ALL SERVICES</b>	<b>260</b>	<b>14573</b>	<b>2384</b>

# **AGE CONCERN SOUTHAMPTON (OPERATING AS AGE UK SOUTHAMPTON) TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2020**

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## **About our clients:**

90% of our clients live in the Southampton City postcode areas



## **Stakeholders**

Like all charities, we are operating in a rapidly changing environment, presenting us with both challenges and opportunities. Particular factors that affect us include significantly reduced spending by local authorities and the growing needs of Southampton's ageing population. We remain engaged with Southampton City Council, Southampton City Clinical Commissioning Group and local NHS services to co-develop a more integrated, person-centred approach to older people's needs, that capitalises on our ability to recruit and deploy volunteers to provide sustainable support to address Southampton's older people's needs.

## **What our volunteers did:**

Volunteers lie at the heart of all we do and provide the majority of our services. For example, in the Visiting Service, over 90% of the people resources devoted to the service are provided by volunteers.

Our charity, and thus our clients, benefitted from the support of an average of 121 active volunteers each month, donating at least 7,100 hours over the year despite the covid-19 pandemic; based on the National Minimum Living Wage, this represents a contribution of **£58,500**.

Like many charities, however, we remain dependent on the expertise, continued health, commitment and enthusiasm of a very small team of staff.

**AGE CONCERN SOUTHAMPTON  
(OPERATING AS AGE UK SOUTHAMPTON)  
TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)  
FOR THE YEAR ENDED 31 MARCH 2020**

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**Income generation**

Our strategy of re-directing fundraising activities towards raising money from grant-giving trusts, and pursuing tenders in cooperation with other charitable organisations, has continued to be successful in further stabilising, although restricted staff capacity inevitably has a negative impact on income generation.

Successes during the year included:

£11,160 from the energy company E.ON to fund welfare benefits advice  
£7,300 from NHS Winter Pressures to support hospital discharge  
£53,700 from Southampton Rotary (Elderly Citizens Trust) to provide vital support over 3 years for our volunteering service.  
£3,300 Charity of the Year fundraising donation from Paris Smith LLP

During the year we continued to deliver two local authority contracts that support our I&A service and Day Care operation; these contracts are in place until 2023.

The largest contributor to our income, Day Care services, saw a small drop from the previous year, from £207,019 to £203,245, due to a drop in referrals from Southampton City Council. This was marginally offset by an increase in private Day Care income, and plans were in place to grow this part of the operation to maximise the available capacity of the centre. The closure of the centre in March put these plans on hold, and we were able to redeploy staff into other support activities for the vulnerable clients through ongoing SCC financial support of the contract.

This year was also the final year of the NHS CCG grant-funded Falls Revolution programme, which started in 2015, ending in September 2019. Programme income was £61,000 compared with £118,000 in 2018-19. During 2019-20 we supported 80 new clients and continued to support the 570 from previous phases. Marked improvements in clients' postural stability was corroborated through Berg tests, and a sizeable proportion reported that they were continuing to exercise beyond the end of the formal 12-week programme. A thorough review and risk appraisal of the new Falls Prevention contract resulted in a decision not to bid for the new programme.

**Financial review**

Income from charitable activities totalled £338,735. This represents a reduction of £47,644 on the prior year which is mainly due to the termination of the Falls Revolution programme.

The charity incurred a deficit in the year of £5,570 owing to a £22,200 reduction in the expected receipts from a previously accrued legacy.

Following a number of years' efforts to reduce the Charity's overhead and back-office costs, our support costs, including wages, were reduced from £349,900 (2019) to £296,000, with an overhead budget sufficient to cover only the bare essentials. The Trustees recognise, however, that operating at such a minimal level of resource not only compromises the Charity's capacity to grow income and hence services to respond to increasing demand from Southampton's older population, but makes the organisation vulnerable to a significant reduction in income or other crisis.

We believe our vulnerability is mainly due to the small scale of the current operation and is best addressed by meaningful collaboration with others with a stronger cash flow, existing staff and management expertise. Addressing this vulnerability is an ongoing priority for the organisation, and during the year we made modest progress towards a 'joining up' with other organisations in our network of Age UKs and Age Concerns. By doing so, we hope to deliver an appropriate solution for sustaining Older People's services and deploying a greater proportion of the organisations' resources into frontline services. It is our intention to continue our efforts to achieve such a solution.

**AGE CONCERN SOUTHAMPTON  
(OPERATING AS AGE UK SOUTHAMPTON)  
TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)  
FOR THE YEAR ENDED 31 MARCH 2020**

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For the year ending 31 March 2020, the Charity had budgeted to build on the small surplus achieved in 2019, which had followed two years of significant deficits. But for the aforementioned legacy adjustment, this would have been achieved, however, the final deficit of £5,570 will be met from the unrestricted reserves of £131,824 at the year end. The Trustees' policy is to maintain minimum unrestricted reserves sufficient to allow the orderly restructuring of the charity in the event that this should become necessary. Currently this amount is set at £50,000, and is reviewed monthly. The income generation strategy is focused on rebuilding free reserves, and when it reaches fruition, the Trustees will be able to assess the stability of this income stream and set a maximum reserve level.

Given the uncertainty in the economic environment and the limited funds available for investment, the Trustees have decided that reserves should only be placed in short term deposits.

The trustees have assessed that the charity remains a going concern. Cashflow forecasts indicate the charity has sufficient funds to meet its operating expenses and the charity has contracted income streams until March 2023. The charity will maximise all opportunities to apply for covid grant funding and utilise the government's furlough scheme.

**Structure, governance and management**

The charity is a company limited by guarantee, incorporated on 7 March 2007, and governed by its Memorandum and Articles of Association.

It was registered as a charity under the Charities Act 2011 on 26th February 2008.

The Trustees, who are also the directors for the purpose of company law, and who served during the year were:

Philip Sampson  
Ronald Staker  
Jacqueline Powell  
Peter Stewart  
Jackie Wells  
Diane Chamberlain  
David Paynton  
Nicola Gurd  
Fiona Price

(Resigned 17 May 2019)

(Appointed 9 April 2020)

(Appointed 28 November 2019)

Trustees are either appointed directly by the members or co-opted by the Board and confirmed at the Annual General Meeting. Trustees serve for three years initially, after which period they may put themselves forward for re-appointment. New Trustees are recruited through suitable agencies and local organisations with the aim of reaching a wide range and diversity of candidates and providing the Board with a wide range of relevant skills, knowledge and expertise. Induction training emphasises roles and responsibilities, making use of Charity Commission publications, together with an introduction to the structure of the organisation and the activities in which it is engaged.

The Board of Trustees are responsible for making strategic and policy decisions. The operational and day-to-day decisions are made by the Chief Officer.

**AGE CONCERN SOUTHAMPTON  
(OPERATING AS AGE UK SOUTHAMPTON)  
TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)  
FOR THE YEAR ENDED 31 MARCH 2020**

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The Trustees gratefully acknowledge support received from various organisations including our Independent Examiner, Fiander Tovell, and our solicitors, Paris Smith LLP. We therefore offer them our sincere thanks, as well as all the individuals and organisations who have supported our services including:

- Age UK
- Citizens Advice Southampton
- NHS Southampton City Clinical Commissioning Group
- Social Care in Action
- Southampton City Council
- Southampton Charitable Trust
- Southampton Elderly Citizens Trust/Southampton Rotary Club.

Trustees have contributed significantly as volunteers, providing valuable support to the Chief Officer and staff. Their contribution is gratefully acknowledged and invaluable to the operation of the charity.

This report has been prepared in accordance with the special provision relating to small companies within Part 15 of the Companies Act 2006.

The Trustees' report was approved by the Board of Trustees.



**Ronald Staker**  
Chair of the Board of Trustees

Dated: 18<sup>06</sup>/2021.

**AGE CONCERN SOUTHAMPTON  
(OPERATING AS AGE UK SOUTHAMPTON)  
INDEPENDENT EXAMINER'S REPORT  
TO THE TRUSTEES OF AGE CONCERN SOUTHAMPTON**

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I report to the Trustees on my examination of the financial statements of Age Concern Southampton (the charitable company) for the year ended 31 March 2020, which are set out on pages 11 to 25.

**Respective responsibilities of trustees and examiner**

As the charity trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the financial statements of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charitable company's financial statements as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

Since the charitable company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (i) accounting records were not kept in respect of the charitable company as required by section 386 of the 2006 Act; or
- (ii) the financial statements do not accord with those records; or
- (iii) the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- (iv) the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Andrew Jay, ACA, FCCA

For and on behalf of  
Fiander Tovell Limited  
Stag Gates House  
63/64 The Avenue  
Southampton  
Hampshire  
SO17 1XS

Dated: 21/6/21

**AGE CONCERN SOUTHAMPTON  
(OPERATING AS AGE UK SOUTHAMPTON)  
STATEMENT OF FINANCIAL ACTIVITIES  
INCLUDING INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 MARCH 2020**

	Notes	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £	Total 2019 £
<b><u>Income and endowments from:</u></b>					
Donations and legacies	3	(8,524)	-	(8,524)	33,160
Charitable activities	4	318,797	19,938	338,735	386,379
Other trading activities	5	1,083	3,211	4,294	4,355
Investments	6	95	-	95	129
Other income	7	100	-	100	1,177
<b>Total income</b>		<b>311,551</b>	<b>23,149</b>	<b>334,700</b>	<b>425,200</b>
<b><u>Expenditure on:</u></b>					
Raising funds	8	9	606	615	25,602
Charitable activities	9	312,687	26,968	339,655	397,295
<b>Total resources expended</b>		<b>312,696</b>	<b>27,574</b>	<b>340,270</b>	<b>422,897</b>
<b>Net (outgoing)/incoming resources before transfers</b>		<b>(1,145)</b>	<b>(4,425)</b>	<b>(5,570)</b>	<b>2,303</b>
Gross transfers between funds		(7,030)	7,030	-	-
<b>Net (expenditure)/income for the year/ Net movement in funds</b>		<b>(8,175)</b>	<b>2,605</b>	<b>(5,570)</b>	<b>2,303</b>
Fund balances at 1 April 2019		139,999	619	140,618	138,315
<b>Fund balances at 31 March 2020</b>		<b>131,824</b>	<b>3,224</b>	<b>135,048</b>	<b>140,618</b>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

**AGE CONCERN SOUTHAMPTON  
(OPERATING AS AGE UK SOUTHAMPTON)  
BALANCE SHEET  
AS AT 31 MARCH 2020**


	Notes	2020 £	£	2019 £	£
<b>Fixed assets</b>					
Tangible assets	13		486		2,011
<b>Current assets</b>					
Debtors	14	48,248		80,959	
Cash at bank and in hand		107,891		85,273	
		156,139		166,232	
<b>Creditors: amounts falling due within one year</b>	15	(21,577)		(27,625)	
Net current assets			134,562		138,607
<b>Total assets less current liabilities</b>			135,048		140,618
<b>Income funds</b>					
Restricted funds	17		3,224		619
Unrestricted funds			131,824		139,999
			135,048		140,618

The charitable company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2020. No member of the charitable company has deposited a notice, pursuant to section 476, requiring an audit of these accounts.

The Trustees acknowledge their responsibility for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The accounts were approved by the Trustees on 17<sup>th</sup> 06/2021.

  
Ronald Staker  
Trustee

Company Registration No. 06144912

**AGE CONCERN SOUTHAMPTON  
(OPERATING AS AGE UK SOUTHAMPTON)  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2020**

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**1 Accounting policies**

**Charity information**

Age Concern Southampton is a charitable company limited by guarantee, incorporated in England and Wales. The registered office is Freemantle & Shirley Community Centre, Randolph Street, Southampton, Hampshire, SO15 3HE.

**1.1 Accounting convention**

The financial statements have been prepared in accordance with the charitable company's memorandum and articles of association, the Companies Act 2006, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102), Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, UK Generally Accepted Accounting Practice and applicable charity and company law. The charitable company is a Public Benefit Entity as defined by FRS 102. The charitable company has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charitable company. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

**1.2 Going concern**

At the time of approving the financial statements, the Trustees have a reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future. The trustees have assessed the impact of Covid-19, as detailed in the trustees' report. Although the financial impact may be significant, the trustees consider that the charitable company has sufficient funding resources and reserves to mitigate the impact. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

**1.3 Charitable funds**

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

Transfers are made between funds when adequate justification and supporting evidence is provided.

**1.4 Incoming resources**

Grants are accounted for on an accruals basis and allocated between funds according to the basis of the grant being provided. Grant income is recognised when the charity is entitled to it after performance conditions have been met, the amounts can be measured reliably and it is probable that the income will be received. Where the charitable company is required to repay any part of the grant a provision is made for the amount due to be repaid.

Grants from local authorities and similar organisations have been included as contracts for services where applicable but as donations where the money is given with greater freedom of use.

Donations and legacies receivable are accounted for where there is entitlement, sufficient certainty of receipt and the amount can be measured reliably. In the case of unsolicited donations this is usually only when received. All other income is accounted for under the accruals concept. No amounts are included in the financial statements for services donated by volunteers. Donated capital items are included within the financial statements at their current value at the time of donation. Trading income is receivable on a profit share basis.

**AGE CONCERN SOUTHAMPTON  
(OPERATING AS AGE UK SOUTHAMPTON)  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2020**

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**1 Accounting policies**

**(Continued)**

Income received for future periods is deferred until those periods.

**1.5 Resources expended**

All expenses are accounted for on an accruals basis. Expenditure incurred in connection with the specific objects of the charitable company is included under the heading of direct charitable expenditure; overheads are allocated to activities in proportion to their use of facilities. The irrecoverable element of VAT is included with the item of expense to which it relates.

**1.6 Tangible fixed assets**

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Tangible fixed assets costing £1,000 or more are capitalised and are stated at cost less depreciation. Donated assets are included at their current value at the time of donation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Computer equipment	3 years straight line
Office equipment and furniture	4 years straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

**1.7 Impairment of fixed assets**

At each reporting end date, the charitable company reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

**1.8 Cash and cash equivalents**

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

**1.9 Financial instruments**

The charitable company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charitable company's balance sheet when the charitable company becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

**Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

**AGE CONCERN SOUTHAMPTON  
(OPERATING AS AGE UK SOUTHAMPTON)  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2020**

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**1 Accounting policies**

**(Continued)**

**Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

**Derecognition of financial liabilities**

Financial liabilities are derecognised when the charitable company's contractual obligations expire or are discharged or cancelled.

**1.10 Employee benefits**

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charitable company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

**1.11 Retirement benefits**

The charitable company operates a defined contribution scheme under auto-enrolment. Contributions payable are charged to the statement of financial activities in the year in which they are payable.

**1.12 Leases**

Rentals payable under operating leases, including any lease incentives received, are charged as an expense on a straight line basis over the term of the relevant lease.

**1.13 Creditors and provisions**

Creditors and provisions are recognised where the charitable company has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement value.

**1.14 Debtors**

Debtors are recognised at the settlement amount due.

**AGE CONCERN SOUTHAMPTON**  
**(OPERATING AS AGE UK SOUTHAMPTON)**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2020**

**2 Critical accounting estimates and judgements**

In the application of the charitable company's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

**3 Donations and legacies**

	Unrestricted funds	Restricted funds	Total	Total
	2020 £	2020 £	2020 £	2019 £
Donations and gifts	7,419	-	7,419	7,580
Legacies receivable	(15,943)	-	(15,943)	25,580
	<u>(8,524)</u>	<u>-</u>	<u>(8,524)</u>	<u>33,160</u>
<b>For the year ended 31 March 2019</b>	<u>32,860</u>	<u>300</u>		<u>33,160</u>

**AGE CONCERN SOUTHAMPTON  
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NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2020**

**4 Charitable activities**

	Grants receivable £	Fees receivable £	Total 2020 £	Total 2019 £
Southampton Living Well/Day Centre	105,219	98,026	203,245	207,019
Falls Revolution	28,250	2,181	30,431	60,328
Falls Revolution 2	28,250	2,288	30,538	57,865
Advice, Information and Guidance	28,875	-	28,875	28,875
NHS Winter Pressures programme	7,294	-	7,294	-
Rotary Southampton Elderly Citizens Trust	8,778	-	8,778	-
Age UK EON benefits project	11,160	-	11,160	12,772
Computer Club at FSCC	-	-	-	3,750
Unrestricted grants from Age UK	18,000	-	18,000	15,770
Other unrestricted income	-	414	414	-
	<u>235,826</u>	<u>102,909</u>	<u>338,735</u>	<u>386,379</u>
Analysis by fund				
Unrestricted funds	215,888	102,909	318,797	
Restricted funds	19,938	-	19,938	
	<u>235,826</u>	<u>102,909</u>	<u>338,735</u>	
<b>For the year ended 31 March 2019</b>				
Unrestricted funds	266,272	103,585		369,857
Restricted funds	16,522	-		16,522
	<u>282,794</u>	<u>103,585</u>		<u>386,379</u>

Grants receivable include £190,594 (2019: £254,252) from local authorities in relation to service level agreements.

**AGE CONCERN SOUTHAMPTON**  
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**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2020**

**5 Other trading activities**

	Unrestricted funds	Restricted funds	Total	Total
	2020 £	2020 £	2020 £	2019 £
Fundraising income	1,083	3,211	4,294	4,355
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
For the year ended 31 March 2019	3,425	930		4,355
	<u>          </u>	<u>          </u>		<u>          </u>

**6 Investments**

	2020 £	2019 £
Investment income	95	129
	<u>          </u>	<u>          </u>

All investment income for the current and prior year was unrestricted.

**7 Other income**

	2020 £	2019 £
Other income	100	1,177
	<u>          </u>	<u>          </u>

All other income for the current and prior year was unrestricted.

**AGE CONCERN SOUTHAMPTON**  
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**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2020**

**8 Raising funds**

	Unrestricted funds	Restricted funds	Total 2020	Total 2019
	£	£	£	£
Fundraising costs	9	-	9	2,925
Support costs	-	606	606	22,677
Fundraising costs	9	606	615	25,602
For the year ended 31 March 2019	25,291	311		25,602

**9 Charitable activities**

	2020 £	2019 £
Fees for services	28,562	67,578
Travel costs	2,835	1,247
Sundry costs	12,935	437
Computer costs	-	854
	44,332	70,116
Share of support costs (see note 10)	292,344	319,186
Share of governance costs (see note 10)	2,979	7,993
	339,655	397,295
<b>Analysis by fund</b>		
Unrestricted funds	312,687	366,073
Restricted funds	26,968	31,222
	339,655	397,295

**AGE CONCERN SOUTHAMPTON**  
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**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2020**

**10 Support costs**

	Support costs	Governance costs	2020	2019	Basis of allocation
	£	£	£	£	
Staff costs	255,487	-	255,487	302,780	Use of facilities
Depreciation	1,525	-	1,525	724	Use of facilities
Premises costs	15,371	-	15,371	15,407	Use of facilities
Insurance	2,316	-	2,316	2,868	Use of facilities
Printing and stationery	5,793	-	5,793	4,979	Use of facilities
Telephone	3,544	-	3,544	3,751	Use of facilities
Computer costs	6,368	-	6,368	7,192	Use of facilities
Travel	-	-	-	560	Use of facilities
Publicity and events	61	-	61	267	Use of facilities
Fees for services	-	-	-	226	Use of facilities
Sundries	1,982	-	1,982	2,735	Use of facilities
Bank charges	503	-	503	374	Use of facilities
Accountancy	-	2,400	2,400	5,700	Governance
Payroll fees	-	449	449	1,139	Governance
Legal and professional fees	-	-	-	1,100	Governance
Trustees' meeting expenses	-	130	130	54	Governance
	<u>292,950</u>	<u>2,979</u>	<u>295,929</u>	<u>349,856</u>	
Analysed between					
Fundraising	606	-	606	22,677	
Charitable activities	<u>292,344</u>	<u>2,979</u>	<u>295,323</u>	<u>327,179</u>	
	<u>292,950</u>	<u>2,979</u>	<u>295,929</u>	<u>349,856</u>	

Governance costs include £1,854 (2019 - £1,800) in respect of the independent examination.

**11 Trustees**

None of the Trustees (or any persons connected with them) received any remuneration or reimbursed expenses during the current or prior year.

**AGE CONCERN SOUTHAMPTON  
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NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2020**

**12 Employees**

**Number of employees**

The average monthly number of employees during the year was:

	<b>2020 Number</b>	<b>2019 Number</b>
Management	3	3
Other	9	13
	<u>12</u>	<u>16</u>

**Employment costs**

	<b>2020 £</b>	<b>2019 £</b>
Wages and salaries	227,512	278,579
Social security costs	13,611	14,431
Pension costs	12,347	8,130
Other staff costs	2,017	1,640
	<u>255,487</u>	<u>302,780</u>

There were no employees whose annual remuneration was £60,000 or more.

In addition, a great amount of time, the value of which has not been reflected in these financial statements, is donated by our many volunteers.

**AGE CONCERN SOUTHAMPTON  
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NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2020**

**13 Tangible fixed assets**

	<b>Office equipment and furniture £</b>
<b>Cost</b>	
At 1 April 2019	20,115
At 31 March 2020	20,115
<b>Depreciation and impairment</b>	
At 1 April 2019	18,104
Depreciation charged in the year	1,525
At 31 March 2020	19,629
<b>Carrying amount</b>	
At 31 March 2020	486
At 31 March 2019	2,011

**14 Debtors**

	<b>2020 £</b>	<b>2019 £</b>
<b>Amounts falling due within one year:</b>		
Prepayments and accrued income	48,248	80,959

**15 Creditors: amounts falling due within one year**

	<b>2020 £</b>	<b>2019 £</b>
Other taxation and social security	3,497	4,368
Other creditors	11,818	7,396
Accruals	6,262	15,861
	21,577	27,625

**16 Retirement benefit schemes**

In previous years, the charitable company disclosed its participation in the Age UK Retirement Benefits Scheme. However, recent investigations into the history of Age Concern Southampton's involvement with the Age UK Retirement Scheme have revealed that Age Concern Southampton, company limited by guarantee ("the charitable company") has never been an employer in the defined benefit section of the Retirement Scheme. The ongoing defined benefit liabilities attributable to the former Age Concern Southampton Charitable Trust were therefore not transferred to its successor, the charitable company, and have therefore been removed from the accounts. However, the charitable company has made a provision of £10,000 in respect of any pension liabilities that may arise.

**AGE CONCERN SOUTHAMPTON**  
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**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2020**

**17 Restricted funds**

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			
	Balance at 1 April 2019	Incoming resources	Resources expended	Transfers
	£	£	£	£
Rotary Southampton Elderly Citizens Trust	-	8,778	(10,158)	1,380
Age UK EON benefits project	-	11,160	(16,810)	5,650
Padwell Road DCC Fundraising	619	3,211	(606)	-
	<u>619</u>	<u>23,149</u>	<u>(27,574)</u>	<u>7,030</u>
				<u>3,224</u>

	Movement in funds			
	Balance at 1 April 2018	Incoming resources	Resources expended	Transfers
	£	£	£	£
Welfare Fund	-	300	(447)	147
Computer Club at FSCC	-	3,750	(5,238)	1,488
Age UK EON benefits project	-	12,772	(25,537)	12,765
Padwell Road DCC Fundraising	-	930	(311)	-
	<u>-</u>	<u>17,752</u>	<u>(31,533)</u>	<u>14,400</u>
				<u>619</u>

Welfare Fund - This fund is designed to alleviate individual cases of hardship, where a small sum of money can provide an older person with something to make a considerable improvement to their quality of life.

Computer Club at FSCC - Grant from Southampton City Council to initiate computer classes at Freemantle Community Centre.

Rotary Southampton Elderly Citizens Trust - A project to fund volunteer coordination to recruit and train new volunteers and support and develop existing volunteers.

Age UK EON benefits project - Benefits checks for vulnerable clients funded through Age UK by energy supplier E.ON.

Padwell Road DCC Fundraising - Fundraising activities by clients and supporters at Padwell Road Day Care Centre.

Transfers are made between restricted and unrestricted funds when funds are no longer required to be held for specific purposes or where insufficient funds are held to meet specific purposes.

**AGE CONCERN SOUTHAMPTON  
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NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
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**18 Analysis of net assets between funds**

	Unrestricted funds £	Restricted funds £	Total £
Fund balances at 31 March 2020 are represented by:			
Tangible assets	486	-	486
Current assets/(liabilities)	131,338	3,224	134,562
	<u>131,824</u>	<u>3,224</u>	<u>135,048</u>
Fund balances at 31 March 2019 are represented by:			
Tangible assets	2,011	-	2,011
Current assets/(liabilities)	137,988	619	138,607
	<u>139,999</u>	<u>619</u>	<u>140,618</u>

**19 Operating lease commitments**

At the reporting end date the charitable company had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2020 £	2019 £
Within one year	10,500	10,500
Between two and five years	24,500	14,000
	<u>35,000</u>	<u>24,500</u>

**20 Related party transactions**

**Remuneration of key management personnel**

The remuneration of key management personnel is as follows.

	2020 £	2019 £
Aggregate remuneration	<u>95,807</u>	<u>102,440</u>

There were no other related party transactions during the year (2019 - none).