

# Fundraising Volunteer

## Role profile

**Overview:** Helping plan and carry out fundraising activities for Age UK Southampton (AUKS)

### What a fundraising volunteer does:

- Assists with the planning and running of local fundraising events
- Participates in store collections and other promotional events
- Manages the placement of collection tins in local cash businesses
- Looks for and communicates possible fundraising opportunities in the city

### Personal qualities most suited to this role:

- Good communication skills
- Friendly nature
- Good initiative
- Working as part of a team
- Understands the need for confidentiality
- Reliable
- Monthly reporting of volunteering hours to Line Manager

### How much time is involved?

Flexible and as agreed with your supervisor, minimum 2 hours per month.  
Each fundraising event/activity will have its own requirements.

### Expenses and Insurance:

We will cover agreed out-of-pocket expenses for volunteers (eg travel costs) and also insure you for the time you are volunteering with us.

### Training & Development:

- AUKS general and role-specific Induction and where possible, involvement with other areas of AUKS work to understand the range of activities provided
- All Volunteers are required to adhere to Age UK Southampton's policies and procedures at all times, including, but not restricted to, safeguarding, lone-working and confidentiality policies.

**Responsible to:** Trusts & Grants Fundraising Officer

**Additional support from:** Support Services Team Leader