



## J O B V A C A N C Y

**Information and Advice Officer (28 hours per week)**

**From November 2017 until 30<sup>th</sup> April 2020**

**£19,893 pro rata per annum**

We are looking for an organised, self-motivated individual who will be responsible for providing advice and information on welfare rights, including debt, employment, housing and benefit advice. Developing relationships with appropriate organisations is key, such as through health and social care, The Royal British Legion and SSAFA (Soldiers, Sailors, Airmen and Families Association).

The ideal candidate must have an excellent track record of successfully claiming welfare benefits and an aptitude for explaining complex issues.

***This post is subject to DBS Enhanced Disclosure.***

To request an application pack you can email [enquiries@ageuksunderland.org.uk](mailto:enquiries@ageuksunderland.org.uk) or download one directly from our website [www.ageuksunderland.org.uk](http://www.ageuksunderland.org.uk). Alternatively send a large SAE for 93p to Age UK Sunderland, Bradbury Centre, Stockton Rd, Sunderland. SR2 7AQ. Tel: 0191 5141131. **CV's are not accepted for this role.**

Age UK Sunderland is an Equal opportunities Employer

Registered Charity 1086995

**Closing date:** Friday 20<sup>th</sup> October 2017 at **9am prompt**