

Trustee Information Pack

Because our community matters



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Helping older people remain independent and never forgotten

We are delighted that you are interested in becoming a charity trustee of Age UK Tunbridge Wells and hope that this document, on the basis that you will want to proceed, provides the necessary information for your application.

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About Age UK Tunbridge Wells

Helping older people remain independent and never forgotten

Age UK Tunbridge Wells firmly believes that ageing is a natural part of life, and the later years of our lives should continue to be fulfilling, productive and enjoyable.

We serve the area in and around the borough of Tunbridge Wells, including the outlying rural areas and smaller towns and villages such as Paddock Wood and Cranbrook.

Our mission:

Support older people to remain independent

Be a source of information & advice for anyone in our older community

Encourage everyone to love and embrace later life

In April 2021 our historical core grant funding from Kent County Council (KCC) ceased and the money was redirected under a Wellbeing contract to a new provider to support the less frail and improve their wellbeing. We know from experience there are a growing number of very frail older people who need much more support than the new contract will offer.

Although we continue to offer this vital support, we are no longer funded to do so.

As an independent charity that is governed and managed by people from the local community, we therefore rely on your support to keep serving the community.

We offer a range of services to help support older people to make the most of life. These services include practical support services to anyone over the age of 55 years and who resides within the borough. The services we offer include:

- Advocacy
- Befriending
- CST
- Community hot meals
- Computer learning
- Day care
- Dementia day care
- Dementia outreach support
- Dementia cafes
- Digital buddy scheme
- Footcare
- Independent living support
- Information and advice
- The write partnership
- Virtual classes



About Tunbridge Wells

Helping older people remain independent and never forgotten

Total population of
Tunbridge Wells

116,028

17%

Increase in people aged
65 years and over in the
last 10 years

19%

Of the population are
aged 65+

4th

Highest district in Kent
with people living with
Dementia

44%

Of people aged 65+ have 2 or
more long-term conditions
recorded by their GP

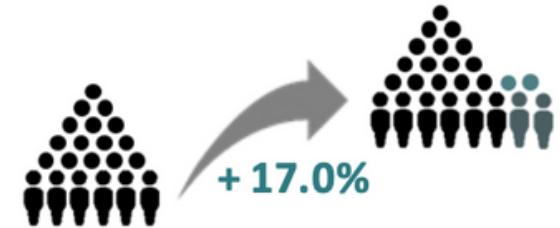
Total population set
to rise by 2034 to

123,558

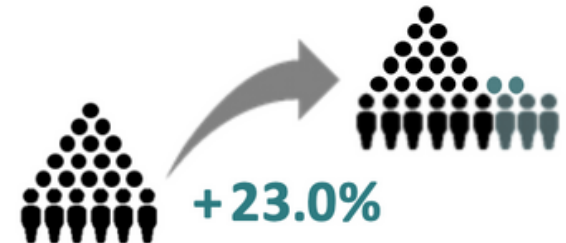
POPULATION GROWTH

In the 10 years between 2016 and 2026

65-84 year olds



Aged 85+



Source: ONS population projections

In 2018/19:

602

admissions
for falls

admissions
for fracture
of femur

123

Our impact

Helping older people remain independent and never forgotten

In the last year we helped support & deliver:



14,521 hot, home-cooked meals



880 hours of free Advocacy support



16,458 hours of independent living support



4,558 enquiries for free information & advice



Our community to access a benefit take up of £1,268,987.00



11,086 hours of Dementia Outreach support

“Age UK Tunbridge Wells along with Age Well have changed my life, I am an old boy now and was ready to give up. I would now love another wife to share my home with, however, I do not think this is possible for anyone to organise not even you” - Mr F



"I so look forward to my support workers visiting me, I love to get out, see all the different scenes, garden centres and meet other people, my little Henry (dog) also loves the company" - Mrs H

Our strategic priorities 2024-2027

Developing our services

Measuring our impact

Participation and influence

Developing our people

Partnerships and collaboration

**Income Generation and
Sustainability**

About being a charity Trustee

Helping older people remain independent and never forgotten



A Trustee's role:

Trustees are responsible for the governance, direction and management of the charity (No:1147675) as well as acting as ambassadors for the organisation. Age UK Tunbridge Wells is a limited company (No:7956458) of which Trustees are Directors.

The Trustees ensure there is a clear focus for the charity and that well-developed business plans are in place to help ensure that objectives set within the regularly updated five-year strategy are aligned and achievable. The Board of Trustees aim to protect the financial and other assets of the charity, ensure that legal, governance and safeguarding requirements are met and that the organisation is carrying out its purpose for the public benefit.

The day-to-day running of Age UK Tunbridge Wells is delegated to the Chief Executive Officer and, through them, to the Senior Leadership Team.

Trustees are appointed for a three-year term that may be renewed for a further two terms. They are recruited based on their skills and experience to ensure that there is an appropriate role of expertise and diversity on the Board.

Time commitment:

The Board meets four to six times a year – currently in the early evening and usually online although, there will be the occasional face-to-face meeting.

Trustees are encouraged to sit on the Sub Groups of the Board: currently Finance Sub Group and Building Development Sub Group. Other groups establish from time to time to reflect the on going strategy or to deliver particular projects. These sub groups generally meet every two to three months or as appropriate for their purpose.

Board papers are sent out one week before the Board meeting along with any Sub-Group papers. Trustees are expected to review these beforehand and engage in discussions around their content at the meeting and make decisions.

Whenever possible, Trustees are encouraged to assist with specific activities where their relevant expertise would be helpful and to generally support fundraising and other key events.

A useful guide called “The Essential Trustee” is available on the [Charity Commission website](#).

Becoming a charity Trustee

Helping older people remain independent and never forgotten

If you are interested in becoming a trustee, the first step would be to email [WHO IS CONTACT?] to arrange an informal chat.

There will be an informal interview with the Chair and other members of the Board – after which you will be invited to apply using the application form which can be emailed to you or downloaded from our website.

An interview with up to three trustees online or in person will then take place and you will have the option to sit in at the next Board meeting as a guest to enable a greater understanding of the remit and work of the Board members.

Should you wish to continue the process, references will be taken up along with an Enhanced DBS.

Your formal appointment will take place at the next Board meeting following which a full induction programme for new trustees will be given. This will include a visit to the charity's care centre and programmes run by us which may be for example activities, exercise or talks.

Thank you for your interest:

Thank you again for your interest in Age UK Tunbridge Wells and we very much hope that you will want to continue your journey to become a Trustee.

If however you don't think it is the role for you at this time but you would like to get involved, there are lots of things you can do.

Whether you want to give your time by donating, remembering us in your will, volunteering, or helping with our campaigns, your help would be much appreciated.

For more information, visit:

www.ageuk.org.uk/tunbridgewells/get-involved



Contact

Because our community matters

"Over the many years that I have been a Trustee, I have been proud to have been part of an organisation that has provided such advice, love, care and support to so many elderly residents in this area."

- Nigel Stratton MBE, Chairman of the Board of Trustees at Age UK Tunbridge Wells

We can change the world for older people if we work together.

To find out more about the work we do, follow us on:

To find out more and discuss becoming a Trustee, get in touch with our us on:



@ageuktunbridgewells



@ageuktunbridgewells



@ageuktunwells



info@ageuktw.org.uk



01892 522 591



www.ageuk.org.uk/tunbridgewells
www.justgiving.com/ageuktunbridgewells

