

Volunteer Agreement

This agreement is intended to indicate the seriousness with which we treat our volunteers. The intention of the agreement is to assure you of our deep appreciation of your services and to indicate our commitment to do the very best we can to make your volunteer experience here a productive and rewarding one. Age UK Waltham Forest agrees to accept your services and commit to the following:

The Organisation

1. To provide adequate information, learning opportunities and assistance for the volunteer to be able to meet the responsibilities of their volunteer role.
2. To ensure satisfactory supervisory support to the volunteer and to provide feedback on performance.
3. To respect the skills, dignity and individual needs of the volunteer, and to do our best to adjust to these individual requirements.
4. To be receptive to any comment from the volunteer regarding ways in which we might mutually better accomplish our respective tasks.

The Volunteer

I agree to serve as a volunteer and commit to the following:

1. To perform my volunteer duties to the best of my ability.
2. To adhere to the organisation's rules and procedures, including confidentiality of organisation and client information and Health and Safety.
3. To meet time and duty commitments, except in exceptional circumstances, or to provide adequate notice so that alternative arrangements can be made.

I acknowledge receipt and understanding of the Volunteer Handbook and the policies that are referred to including Health and Safety and Confidentiality.

Would you like to receive the Age UK Waltham Forest newsletter by email?: Yes/No (please delete as appropriate)

Volunteer Name: _____

Signed: _____

Date: _____

DOB: _____ (required for insurance purposes)

Signed



Name: Emma Tozer, Chief Executive

For and on behalf of Age UK Waltham Forest

This agreement is not a legally binding contract between us and may be cancelled at any time at the discretion of either party. Neither of us intends any employment relationship to be created, either now or at any time in the future. Age UK Waltham Forest will store my data in line with the GDPR policy. This data will be stored securely and will not be shared for marketing purposes. I am aware that I can request a copy of Age UK Waltham Forest Data Protection Policy and that I can opt out at any time.