

Job Description

Senior Social Prescriber

Responsible to: Integrated Health Manager
Hours: to be agreed with successful candidate
Location: TBC

Main purpose of job:

To develop and shape AUKWSBH Social Prescribing services working with the Integrated Health manager. To undertake all line management duties for Social Prescribers and any admin social prescribers in your allocated locality. You will support them to enable clients in identifying and navigating personalised innovative opportunities and solutions to support the self-management of their complex health and social care needs. The social prescribers may work differently in each location depending on local need and commissioned referral pathways.

When required work with Integrated health manager and other AUKWSBH services to organise, set up and deliver peer support groups to provide clients with specialist and peer support to achieve their desired outcomes.

Main duties:

Staff and/or Volunteer Management:

1. Leading a team of Social Prescribers against organisational values and goals.
2. Support all Social Prescribers to attend and participate in MDT meetings within the assigned Primary Care Network. This will include attending with them periodically.
3. When required recruit volunteers to support the development of the service to extend their reach and capacity
4. To be aware of policies, procedures and practices involved in working with and supporting volunteers
5. As part of your line management responsibilities support social prescribers to:
 - Support clients to take an active role in the management of their care and social needs working towards self-care and independence
 - Direct them to appropriate services or activities within their area
 - Where appropriate introduce client to volunteer for additional support to access solutions identified
 - Understand the barriers and opportunities for people to self-manage their conditions in the community.
 - Develop their knowledge of local services using AUKWSBH resources to work closely with partners in the voluntary sector, health and social care to identify the activities, services, information and approaches that support self-management.

- Keep accurate and up- to- date records on health and social care systems within the Primary Care Network and Age UK West Sussex systems

6. Embedding a culture of coaching and collaboration across the organisation.

Service Delivery

7. When social prescribers are part of an MDT work alongside them to boost the MDT's ability to meet the full range of clients needs.
8. Supporting Integrated Health manager to develop social prescribing services where commissioned to do so.
9. Support Integrated Health manager to complete monitoring and evaluation reports.
10. Gather record and collate data, including case studies, in a prescribed format in order to demonstrate the impact of the service. This will support the service manager in producing quarterly reports for the commissioners to be able to monitor and evaluate service delivery
11. The SSP will be expected to contribute towards the development of the service, attending meetings and may be required to carry out presentations/talks as requested by their line manager

The senior social prescriber will also have a case load which will include the following as outlined in a social prescribers JD:

12. Work in partnership with other voluntary and statutory organizations
13. Work with GPs, Primary Care Coordinators, the Primary Care Network MDT, wider voluntary sector network and all teams supporting hospital discharge to help identify people at risk of loss of independence, social isolation and possible readmission
14. To develop personalised solutions that support clients to remain in the community, self-managing their condition and range of social issues which could include Self neglect, low mood, lack of confidence, financial and housing issues, understanding and accepting care and support
15. To accept referrals from a range of sources and make contact with clients at earliest opportunity with aim of within 48 hours of receipt.
16. To discuss with the clients their needs and identify a range of options that could assist the client improve their independence, health and wellbeing and general living situation.
17. To recognise when a safe guarding needs raising and take action required
18. Supply basic information on services the client may be eligible for and refer on for more in-depth advice where required.
19. Support clients to take an active role in the management of their care and social needs working towards self-care and independence.
20. Direct clients to appropriate services or activities within their area that support independence and enhance health and well-being.
21. The Social Prescriber may work alongside a small team of volunteers to extend the reach and capacity of the role.
22. To be aware of and adhere to AUKWSBH policies, procedures and practices involved in working with and supporting volunteers
23. Where appropriate introduce client to volunteer for additional support to access solutions identified.

24. Understand the barriers and opportunities for people to self-manage their health and wellbeing in the community.
25. Develop their knowledge of local services using AUKWSBH resources to work closely with partners in the voluntary sector, health and social care to identify the activities, services, information and approaches that support self-management.
26. The Social Prescriber will be expected to keep accurate and up- to- date records on health and social care systems with the Primary Care Network
27. They will gather record and collate data, including case studies, in a prescribed format in order to demonstrate the impact of the service. This will include supporting head of health in producing quarterly reports for the commissioners to be able to monitor and evaluate service delivery

Financial management:

28. Work with Integrated Health manager to ensure services remains within budget

Key contacts and relationships

29. External relationships are key to the success of this role. This will include GP practice staff, Multi disciplinary teams, local services and organisations for referring clients to.
30. Within AUKWSBH you will work closely with Integrated Health manager and remain up to date on all other services provided to ensure all social prescribers are well informed.

Equal opportunities

Age UK West Sussex, Brighton and Hove is committed to anti-discriminatory policies and practices and it is essential that the post holder is willing to make a positive contribution to their promotion and implementation.

Scope of job description

This job description reflects the immediate requirements and responsibilities of the post. It is not an exhaustive list of the duties but gives a general indication of work undertaken which may vary in detail in the light of changing demands and priorities. Substantial changes will be carried out in consultation with the post holder.

Person Specification – Add Senior Social Prescriber:

Essential	Desirable
An understanding of, and interest in older people, their situations and the opportunities they may want and/or need	Line management or team development experience
Excellent communication and leadership skills:	Adept at presentations, facilitation and training

- ability to manage and motivate people towards achieving defined outcomes - engaging and effective in driving progress	
Have a good understanding of information governance and consent process	Experience of project / programme management in the charity sector
High level of Competency in administrative ability and IT skills including using main Microsoft packages as well as experience with project frameworks and systems	Understanding the local political environment and the integration with health
Be able to maintain accurate records and produce appropriate monitoring data as required	Highly developed interpersonal skills with experienced development I skills, setting up groups/events and evaluating same
Effective organizational skills including information, resources and time management including planning and prioritizing workload.	Experience of home visiting and best practice for lone working
Understands the adult social care environment and how we can best add value	Ability to promote and market new initiatives within clinical settings
Ability to provide and assimilate information to people with diverse support needs.	Knowledge of social prescribing models and practice and person- centered support planning
Effective problem solving skills that supports a “can do approach” within the service and when supporting people with care and social support needs	Have experience of working with or supporting volunteers.
Have a flexible approach to work encompassing unsociable hours to accommodate relevant events	
Full driving license and use of car to facilitate regular travel across AUKWSBH locations	
Understanding of and adherence to organisational Code of Conduct, supporting positive change across the charity	