

## **Role Description: Kitchen Assistant**

**Responsible to:** Senior Chef

**Hours:** To be agreed

**Main purpose of role:**

To assist the Senior Chef and Assistant Chef in the smooth operation of the Kitchen.

**Main Duties:**

1. To assist the Senior Chef and Assistant Chef in the preparation of food for centre members and visitors.
2. To take instructions from the Senior Chef and Assistant Chef with work planning and breaks.
3. To wash-up as required.
4. To comply with Food Safety Regulations.
5. To comply with stock rotation.
6. To ensure good kitchen hygiene standards are maintained at all times and carry out cleaning as requested.
7. To comply with Health and Safety in line with Age UK West Sussex's management systems and raise any concerns to the Senior Chef and Activity Centre Manager.
8. To attend training and meetings as arranged by the Senior Chef and Activity Centre Manager.