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| Age UK West Sussex Logo  Charity No: 1086323 Company No: 4146487 | | | | | | | | | **Application Form**  Please do not send CVs  PLEASE TYPE OR WRITE IN BLACK INK  PRIVATE AND CONFIDENTIAL | | | | | | | |
| Position Applied for: Home Helper | | | | | | | | | | | | | | | | |
| Surname: | | | | | Title: | | | Other Names: | | | | | | | | |
| Address:  Post Code: | | | | | | | | Telephone No. daytime:  Telephone No. evening:  Mobile No:  E-mail address: | | | | | | | | |
| Do you hold a current driving licence?  Do you have access to a car for use at work? | | | | | | | | Yes/No  Yes/No | | | | | | | | |
| Present/Most recent post held: | | | | | | | | Name and address of employer: | | | | | | | | |
| Date appointed: | | |  | Annual Salary: | | | |  | | | Notice Period / Availability: | | |  | | |
| Reason for leaving last post: | | | | | | | | | | | | | | | | |
| **References**  Please give the name and address of two referees **(where applicable one of these should be your present/last employer**) References will only be taken up for short-listed candidates. Appointment will be offered subject to satisfactory references.  If you do not wish your referee(s) to be contacted prior to interview please enter an X in the relevant box below | | | | | | | | | | | | | | | | |
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| Relationship  to referee: | | | | | |  |  | Relationship  to referee: | | | | | | |  |  |
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| Name |  | | | | | |  | | Name |  | | | | | |  |
| Position |  | | | | | |  | | Position |  | | | | | |  |
| Address |  | | | | | |  | | Address |  | | | | | |  |
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| Post Code | |  | |  | | |  | | Post Code | |  | |  | | |  |
| Telephone No. | | |  | | | |  | | Telephone No. | | |  | | | |  |
| Email: | | |  | | | |  | | Email: | | |  | | | |  |

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| Previous Employment History (please include voluntary work/carer Breaks/periods of unemployment), start with your current situation first. | | | | |
| Name, Address & Type of  Business of Employers |  | |  | Position  Held |
|  |  | |  |  |
| Education & Training (from age 11) *please list below* | | | | |
| Schools, Colleges, Universities attended | | Qualifications obtained (where appropriate) | | |
|  | |  | | |
| Are you a member of any Professional Organisation? | | | | |
| How and where did you learn of this vacancy? | | | | |
| **Why do you want this post:**  Please use this page to summarise why you would like this job and why you think you are a good candidate. Please relate your skills, knowledge and experience to the Job Description and the Specification. Please use headings if you wish (continue on a separate sheet, if necessary) | | | | |
| Do you mind working in the home of a smoker? Y/N  Do you mind working in the home where there is a pet Y/N  Which areas would you prefer to work?  Days available to work  Times available to work | | | | |

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| AWS supports Equal Opportunities Employment. We would like to support you with your application if necessary, please give details below of any support you may feel you may need during the application process and or to carry out the job satisfactorily*.’* | | | | | |
| Asylum and Immigration Act 1996 – Section 8  Under this Act the successful applicant will be required to give specified documentary proof that they are entitled to live and work in the United Kingdom | | | | | |
| All the information I have given here is true. I consent to the use of all this information when considering my application and hereby give permission for any checks to be carried out: | | | | | |
|  | Any false statement may be sufficient cause for rejection or, if employed, dismissal | | | | |
|  | It will be treated confidentially at all times | | | | |
|  | If you are successful it will form part of your personal records | | | | |
|  | If you are unsuccessful the information will be kept for the time determined by law. | | | | |
|  | | | | | |
| Signature | |  | | Date: |  |
|  | | | | | |
| **Please return completed application form by the closing date.** | | | | | |
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| Email to:  Post to: | | | [recruitment@ageukwestsussex.org.uk](mailto:recruitment@ageukwestsussex.org.uk)  Corporate Services Team  Age UK West Sussex.  Suite 2, 1st Floor.  Anchor Springs,  Littlehampton,  West Sussex.  BN17 6BP | | |