



Role Outline

Job Title: Volunteer Shopper

Department: Practical Support

Place of Work: Community Based

Hours of Work: Min 2 hours per week (set day will be discussed at interview)

Responsible to: Lead for Practical Support

Purpose of Role:

To support isolated clients with shopping, by carrying out shopping on their behalf.

Main Tasks and Responsibilities

- To undertake shopping for a vulnerable client
- To confirm understanding of shopping guidance provided at interview
- Confident in IT (emailing, scanning of receipts to relevant email address provided)
- To work within the boundaries set (as per guidance)
- Work within Age UK Wirral's Health and Safety guidelines
- To undertake appropriate training as required
- To adhere to the policies and practices of Age UK Wirral
- Ensure that your work and attitude always reflects the aims and objectives of Age UK Wirral

Requirements

Essential	Desirable
<ul style="list-style-type: none">• Own Care• Understanding of confidentiality• Understanding of the boundaries of the role• Ability to dedicate a regular time slot to volunteer• Respect and understanding for older people• Good Computer Skills• Honest and trustworthy• Good communication skills• Patience and sensitivity• Understanding of how to refer into other Age UK Wirral service or departments	<ul style="list-style-type: none">• Previous experience of working with/caring for older people

DBS Check Required

Training Given

A training programme will be given to new volunteers before they begin. Subsequent training will be delivered at regular intervals.