Two Part time Day Club Workers Needed

Salary: £10.90 per hour £17,004 per annum for 30 hours a week / £10,202.40 per annum for 18 hours a week plus contribution-based pension.

Location: There will be work in our Walmgate office and work in the community where Day Clubs are delivered. During Covid-19 restrictions this role is home based offering telephone support to service users and running virtual day clubs.

Hours: 1 x 30 hour post and 1 x 18 hour post. The Day Clubs operate between 10am and 4pm daily. As an employer we support flexible working and are happy to discuss proposals for alternative working patterns.

Job Description

Age UK York are looking for two part time Day Club Workers to join our team. Our Day Clubs offer older people a stimulating and social environment where they can eat a hot meal, make friends and learn new things. They provide opportunities for older people, including those with dementia, to make social connections.

These are exciting roles for people who want to ensure that older people at our Day Clubs have memorable experiences and are supported to make social connections and remain independent.

Key Responsibilities

- To welcome older people to the Day Clubs, supporting individuals to access all aspects of the Day Clubs
- To deliver a rich and stimulating programme of activities at the Day Clubs, which build people’s mobility, cognitive abilities and skills
- To support older people to access activities such as musical, physical, craft and other provision.
- To raise any concerns about the health and wellbeing of people attending the Day Club to the Day Club manager, and work with the manager to ensure these concerns are recorded and resolved as speedily and effectively as possible.
- To work with those attending the Day Club to help them achieve priorities they have for themselves, for example relating to socialising or mobility
- To communicate with Day Club members and their families and friends, where appropriate permission is in place, to ensure they are able to access the clubs and support is in place
• Carrying out administrative duties associated with the Day Clubs, including booking locations, taking payment for places, writing letters to those attending and offering places at the clubs.
• Carrying out other tasks required to run the Day Clubs including cleaning of spaces, shopping for food and moving and managing equipment.

Person Specification

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<thead>
<tr>
<th>Criteria</th>
<th>Essential (E) or Desirable (D)</th>
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<tbody>
<tr>
<td>Knowledge and experience working with older people</td>
<td>E</td>
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<td>Enthusiasm for trying new things and a desire to use your creativity at work</td>
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<td>Excellent communication skills</td>
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<td>Strong organisational skills</td>
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<td>A full clean driving license and access to an appropriately registered and insured vehicle for work purposes</td>
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<td>A qualification in health and social care or equivalent qualification</td>
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<td>Experience of working with older people with frailty, dementia or who are blind or partially sighted sight loss or are D/deaf or hard of hearing.</td>
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<tr>
<td>Experience working in the voluntary or charitable sector</td>
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Benefits of working for Age UK York

• Competitive salary
• Generous holiday entitlement 5.1 weeks holiday a year plus bank holidays
• Pension contributions
• Training opportunities
• Employee discount on wills
• Free eye test
• Free flu jab

About Age UK York

Age UK York is an independent local charity. We've been working in the local community to help older people for nearly 50 years. We have 100 dedicated staff
and over 400 volunteers helping us to deliver services and activities for older people in York.

**Interested in this role?**
To apply for this role please send us a completed application form to hr@ageukyork.org.uk by Friday 26th February 12pm.

Application forms can be downloaded from our website: https://www.ageuk.org.uk/york/get-involved/work-for-us/