

Project 360° grant programme 2019 – 2020 ***Application and Delivery Guidelines***

About these guidelines

Read these notes carefully before you complete the online 'GIFTS Request Form'. Should you have any queries about any aspects of the delivery, please contact Heather Ferguson on heather.ferguson@agecymru.org.uk or by calling 029 20431555

Separately, more technical guidelines on using the GIFTS system can be found on the Age Cymru website. If you require assistance with the GIFTS system, please email grants.unit@ageuk.org.uk

The deadline for submitting your Request Form is Monday 1 April at 5pm. The system will not accept late applications so please ensure you submit your application on time.

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1. Background to the funding

Project 360° is a partnership project between: Age Cymru, veteran's charity Woody's Lodge; and Age Alliance Wales (AAW).

The project is supporting anyone who is aged 65 or over, and has served at least one day in any of the UK armed services, including national service, reservists or active in the merchant navy.

Former armed forces personnel can have difficulties coping after leaving the service and, in particular, accessing the health and social care they need to live a fulfilled life. Project 360° aims to ensure that services provided by project partners are meeting the needs of older military veterans, and that the right support is given to older veterans through a 360° provision.

Project 360° have carried out a mapping process with AAW members to understand a base line for their current engagement with older veterans. It is essential that older veterans are at the heart of the process, so the project has also been engaging with older veterans across Wales to understand what impacts them on a day to day basis; what support they need; and what barriers there may be to them accessing support services.

The information gathered from older veterans along with the AAW baseline mapping is being used to allocate funding in response to the identified need. This is at two intervals throughout the project, the first one before April 2019, and the second after April 2019.

This is the first allocation of funds.

The current area which has been identified through Project 360° and prioritised by the Project Board for this round of funding is:

- 1) Peer to peer advocacy support – hosted by members who already provide advocacy services.

By 'peer' this can mean anyone from the armed forces community, as well as veterans of the armed forces.

The level of advocacy we have identified is [early intervention, and preventative support](#). It is not crisis intervention, or for those who have high level social care needs.

2. Aim of the programme

This programme will offer grants to provide funding to help Project 360° Age Alliance Wales partners maintain, expand or provide services and activities that improve the lives of military veterans aged 65 or over in Wales. This will be in response to the need which has been identified through Project 360° and prioritised by the Project Board.

Each successful applicant will be required to:

Demonstrate how the grant will:

- Maintain, expand or provide services and activities to support older veterans in Wales
- Be relevant to the areas identified by Project 360° and prioritised by the Project Board.
- Have an objective that is achievable within the period of funding requested which can be for up to 12 months.

Record, monitor and report on progress

- Demonstrate the impact of the project funded activity on older veterans
- Using the programme monitoring forms, keeping reporting deadlines and maintaining contact with the programme manager
- Collate data and case studies for the external evaluation being completed by WIHSC at University of South Wales.

Date	Activity
<i>Monday 4 March 2019</i>	<i>Applications open</i>
<i>Monday 1 April 2019</i>	<i>Close</i>
<i>Early April</i>	<i>Allocation meeting</i>
<i>Early April</i>	<i>Grant announcement</i>
<i>Mid April</i>	<i>Receipt of signed grant agreements</i>
<i>Mid April</i>	<i>Payments made</i>
<i>Start of May</i>	<i>Delivery commences</i>

3. Funding Available

Grants will be awarded up to £ 15,500

The funding awarded could include

- Volunteer expenses
- Training costs
- Resources or equipment
- Transport costs
- Outreach work
- Publicity and marketing

This grant programme will not fund the following:

- Activities not beginning before one month after application.
- Grants must be for specific items or activity, and not a contribution to general funds
- Activities that do not benefit older military veterans in Wales.

4. Who can apply?

We welcome applications from Age Alliance Wales members inclusive of local partners.

We also welcome joint applications between different AAW organisations.

The organisation/s must be properly established, with a clear set of rules, constitution or terms of reference, and bank account.

5. Funding stipulations

If you are awarded funding you will be required to

- Acknowledge the support of Project 360°, and the project funders Aged Veterans Fund in all promotion of the activity/service.
- Evaluate the impact of the funded activity on older veterans
- Include provision in your bid for data collection for the Project 360° external evaluation.
- Track and record progress and report progress through the project monitoring tools.
- Report to the Project 360° Manager on a regular agreed basis
- Be involved in Project 360° events as required – inclusive of the Project 360° conference being held on Thursday 24 October 2019.
- Provide case studies regarding older veterans and the impact of the activity/service for use in Project 360° communications.
- Instigate the identification of armed forces veterans engaging with your organisation. This will be by asking the question ‘Did you serve in the armed forces?’ and if relevant ‘Did the person look after/care for serve in the armed forces?’ as a standard question to those engaging with your organisation for support; or by using resources provided by the project to identify veterans in a person centred approach.
- Ensure staff taking part in the funded work undertake the free Project 360° Armed Forces Community training session.

6. How we will assess your application

Within the application form, we will ask for the following information which will be scored and used to assess your ability to deliver the activity.

- Why you are applying for the grant
- What you intend to do to improve the quality of life of older veterans
- The relevance to the identified priorities
- The impact this will have on older veterans
- Who (if anyone) you intend to work in partnership with
- How you will reach potential beneficiaries

If you are awarded funding

If your application leads to an award of funding, we will notify you of the amount and payment schedule in early April 2019. We will also provide you with a grant agreement that will need to be signed and returned to us within two weeks.

Following receipt of your signed acknowledgement, we will process the payment of your grant.

Please note that if no monitoring information is received, or it demonstrates that you are significantly behind your target we reserve the right to request funds be repaid.