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**ROLE DESCRIPTION**

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| Job Title: | Bank Day Care Worker |
| Current Department Name: | Day Care |
| Current Location: | Portaferry, Castlewellan, Belfast, Dungannon, Lisburn area & Ballyclare |
| Contractual Status of Role: | Bank |
| Current rate of Pay: | £8.72 per hour |
| Hours: | As and when required |
| Job Title of Line Manager: | Registered Manager |
| Job Purpose: | To provide a range of support activities in the centres |
| Main Responsibilities/ Deliverables: | * To assist with review procedures and assessment reports * To assist co-ordinator in the day to day running of centre including cleaning duties * To assist with the personal care requirements of clients including toileting and personal hygiene * To participate in the implementation of activities of those attending the centre * To attend team meetings as required * To participate in training organised by Age NI |
| Experience: | * Experience of working with older people in a paid or voluntary capacity |
| Knowledge: | * Knowledge of the voluntary sector *[desirable]* |
| Qualifications: | * NVQ Level 2 in Health and Social Care or be willing to work towards achieving this qualification |
| Additional Circumstances: | * Post holder must be registered with NISCC and will be subject to an enhanced Access NI check [Please read Access NI Code of Practice] |
| Skills: | * Ability to use initiative * Interpersonal skills |
| Notes:   * *This role description is not intended to be exhaustive in every respect, but rather to clearly define the fundamental purpose, responsibilities and dimensions for the role. Therefore, this role description does not describe any individual role holder.* * *In addition to the contents of this role description, employees are expected to undertake any and all other reasonable and related tasks allocated by line management.* | |