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**ROLE DESCRIPTION**

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| Job Title: | Day Care Worker |
| Current Department Name: | Day Care |
| Current Location: | Anna House, Dunmurry |
| Contractual Status of Role: | Permanent |
| Current rate of Pay: | £8.91 per hour |
| Hours: | 35 hours per week |
| Job Title of Line Manager: | Registered Manager |
| Job Purpose: | To provide a range of support activities in the centres |
| Main Responsibilities/Deliverables: | * To assist with review procedures and assessment reports * To assist the Registered Manager in the day to day running of centre including cleaning duties * To assist if required, with the personal care requirements of clients including toileting * To participate in the activities programme for those attending the centre * To attend team meetings as required * To participate in training organised by Age NI |
| Experience: | * Experience of working with older people in a paid or voluntary capacity |
| Knowledge: | * Knowledge of the voluntary sector *[desirable]* |
| Qualifications: | * NVQ Level 2 in Health and Social Care or be willing to work towards achieving this qualification |
| Skills: | * Ability to use initiative * Excellent interpersonal skills and ability to build rapport |
| Additional information | * The post-holder will be required to provide cover   when necessary at Age NI’s day-centre in Aghalee |
| **Notes:**   * ***This role description is not intended to be exhaustive in every respect, but rather to clearly define the fundamental purpose, responsibilities and dimensions for the role. Therefore, this role description does not describe any individual role holder.*** * ***In addition to the contents of this role description, employees are expected to undertake any and all other reasonable and related tasks allocated by line management.*** | |