**Age Scotland, About Dementia, and Scottish Government Funding Partnership**

**Encouraging and Supporting Grassroots Activity**

**Postal Application Form**

Deadline for applications**: 5:00pm Wednesday 24th August 2022**

Address for submitting applications**:**

**About Dementia**   
**Age Scotland**   
**Causewayside House**

**160 Causewayside**   
**Edinburgh**

**EH9 1PR**

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| **Before completing this application form, please read the separate guidance document outlining the requirements of this fund and what you will need to demonstrate in your application.**  **If you would like a copy of the guidance, please contact:**   * **Adam Huntley on** 0131 668 8053 * **Jen Kean on** 0131 378 7283   **Community groups and organisations can apply for funding of between £5,000 – £20,000 for projects and services lasting up to 12 months.**  **This fund is open to both new and established organisations and community groups including those with and without a constitution.** |

**Application Form**

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| **Name of main contact** |  |
| **Job title** |  |
| **Name of group or organisation** |  |
| **Address** |  |
| **Email** |  |
| **Phone number(s)** |  |

**Is your group/organisation:**

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| Constituted (please specify) |  |
| Unconstituted |  |

**In the following pages, there are a number of questions to help us understand more about your group/organisation and the proposed work you are requesting funding for.**

**Please keep your answers within the text boxes provided, and complete the questions as clearly and concisely as possible.**

**Section 1 – About you**

**Q1:** Please provide a summary of the key work you currently do and the engagement you currently have with your community

We are happy for you to *include copies of any photos or creative materials which highlight the work you do and include the voice of people with lived experience of dementia.*

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**Q2:** How many people with lived experience of dementia does your group/organisation regularly engage with at present?

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**Q3:** Please provide a brief outline of what you’re applying to do. You will be able to expand on details in Section 2.

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**Q4:** Which community do you plan to work with?

*This can be a geographical community or community of interest*

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**Section 2 – About your proposed activity**

**We are happy for you to include supporting documents which capture the voice of people with lived experience of dementia to illustrate points in your application, such as photos, creative materials, quotes from people.**

**Q1:** Please give more details about how this activity will work and how it will benefit people with lived experience of dementia?

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| , with a commitment that everyone should receive one year of formal PDS following a diagnosis. However, the Scottish Government has recognised that there is also community-led |

**Q2:** Is this an existing or new activity for you?

*If it is existing, please tell us how this will change or develop as a result of this funding.*

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**Q3:** Why do you think this project or activity is needed?

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**Q4:** What support is currently available for people with lived experience of dementia in your community (both statutory and voluntary support) and how will your project or service compliment and add to this?

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**Q5:** What steps do you plan to take to ensure that your proposed activity is accessible to people with lived experience of dementia in your community?

*For example, will you provide transport? Will you support and enable online participation?*

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**Q6:** How will people with lived experience of dementia be involved in the ongoing decisions about how this activity is delivered?

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**Q7:** Do you plan to work with any other partners (either statutory or voluntary organisations) to help you deliver this activity? Why have you chosen to work with them?

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**Q8:** Please estimate how many people with lived experience of dementia you would be able to engage with as a result of this funding

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**Q9:** When do you expect the delivery of your activity to begin, and what do you need to do before this can happen?

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**Q10:** What are your future plans with this project or activity after the 12 months?

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**Section 3 – Finance**

Please send a detailed, itemised budget with this application form.

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| **What is the total amount of funding you are requesting?** | **£** |

Below, please **provide a narrative to accompany the budget**

*We are keen to know how you have arrived at the figures in your budget and the purpose of each budget line. We may come back to you with questions about your budget, so we are all clear about it.*

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**Section 4 – Supporting Documents**

**For grant payments to be made, please include your group/organisation’s bank details below**

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| Account holder name |  |
| Account number |  |
| Sort code |  |

Alongside this completed application form, please attach verification of your group/organisation’s bank account, for example, copy of heading from your bank statement and proof that you have two signatories associated with this account.

**Section 5 - Declaration**

**I am authorised to put forward this application on behalf of my group/ organisation, and to sign this declaration.**

On behalf of my group/organisation, I agree that if we are awarded a grant from Age Scotland, we will keep to the standard terms of grant described below and any further terms and conditions set out in the grant notification letter.

* Complete the funded work within a 12-month timescale
* Work with About Dementia and Age Scotland to define requirements for regular reporting and develop an evaluation framework
* Participate in and contribute to Dementia Friendly Communities Learning and Mentoring Network and About Dementia’s policy and influencing work
* Submit six-monthly finance and progress reports to About Dementia
* Follow communications guidance from Age Scotland / About Dementia around branded materials and promotion.

**NB funding not spent within the timeframe outlined may be subject to clawback.**

**Privacy Statement**

Age Scotland is committed to protecting and respecting your privacy. The information you provide on this grant application form will be held securely. For more information about Age Scotland privacy practices please visit our website <https://www.ageuk.org.uk/scotland/help/privacy-policy/> or Tel: 0333 323 2400.

**Signed:**

**Position:**  **Date:**